



9. Approve 2022-2023 Youth Apprenticeship Services Agreement
10. Approve Part Time Business Office Position
11. Approve Middle School Math Curriculum
12. Approve CESA 8 Service Contract for 2022-2023
13. School Safety Drill Summaries (informational item)
14. Designation of official newspaper for the district (informational item this month)
15. Reports:

- a. Legislative
- b. CESA
- c. Committee/Seminars
- d. COVID-19
- e. Administrative
  - i. High School
  - ii. Middle School
  - iii. Sunrise Elementary School
  - iv. Sawyer Elementary School
  - v. Teaching, Learning, & Technology
  - vi. Special Education/Pupil Services
  - vii. Business Manager
  - viii. Food Service
  - ix. Community Engagement
  - x. Other
- f. Superintendent

16. Closed Session

- a. 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i. Review of Staff Evaluations for Nomination of 2022 Hervey Hauser Award
  - ii. Consideration of renewal or nonrenewal of teacher contracts and consideration of preliminary notice of nonrenewal, pursuant to Wis. Stats. Sec. 118.22(3)

Action may take place in closed session on closed session's topics.

- b. Return to open session

17. Adjourn

*NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.*

To: Board of Education  
From: Dan Tjernagel & Ann DeMeuse  
Date: April 12, 2022  
RE: Background Information for the April 20, 2022 Meeting

### **STUDENT COUNCIL REPORT**

*Student Council President Elden Antonio will share updates with the Board and public. Note: We moved this item prior to the public participation section so in the event of a lengthy public participation section, the Student Council representative does not need to stay at the meeting too long on a school night.*

### **PUBLIC PARTICIPATION SECTION—ALSO KNOWN AS AUDIENCE TO VISITORS AND DELEGATIONS**

*(As noted in Board Policy 0167.3 Public Participation at Board Meetings) Additional note: Individuals who wish to address the Board should be residents of the School District of Sturgeon Bay or parents of students open-enrolled into the district. Speakers are asked to share their name, address, and be aware that comments may be limited to three minutes at the discretion of the Board President.*

### **RECOGNITION:**

1. Pat Blizel - WIAA service award
2. WASDA Bert Grover Child Advocacy Nomination Recognition
  - a. Door County Partnership for Children and Families
  - b. PATH
3. Board Member Service – Chad Hougaard

### **CONSENT AGENDA:**

1. **Approve Minutes**
  - a. Regular meeting of March 16, 2022
  - b. Learning session meeting of April 6, 2022

2. **Approve March Bills**

A motion to approve the bills from last month will be recommended at the end of the Consent Agenda.

3. **Accept Grants and Donations**

The district received a grant towards Chromebooks for next year from Raibrook.

Thank you to everyone associated with providing this support to our district and young people.

4. **Accept Resignations and Retirements** – Kaara McHugh has asked to be released from her one-year position with the district (in essence we are treating this as a resignation during the school year). Ben Olejniczak is resigning from his position as Middle and High School Choir Teacher at the end of the current school year. Jenny O’Handley is resigning from her role as the Project 180 Co-Advisor at the end of the current school year. Darlene Swafford Peterson is retiring from her position in the kitchen.

A motion to approve the Consent Agenda as presented is recommended.

## **OPERATIONS AGENDA:**

### **1. Consent Agenda items requiring attention (if any)**

*This is a standing agenda item and utilized only if needed.*

### **2. Filing of Oath of Office by Newly Elected Board Members** – The Board of Canvassers met April 7, 2022. This is a required step that verifies election results. The group’s canvass of the results provided to the district did indeed match what was reported previously.

The new terms of office begin April 25, 2022 (the 4<sup>th</sup> Monday in April). Board Vice President Tina Jennerjohn will administer the Oath of Office and swear in the elected Board of Education members so they are ready to begin their service next week. Beth Chisholm, Mike Stephani, and Jake Schulz will serve three-year terms expiring in April of 2025.

### **3. Appoint Delegate to the CESA 7 Annual Convention**

Each Board of Education has a “statutory duty to appoint a member as its representative for the purpose of determining the composition of the board of control and (2) to cause a convention to be convened in accordance with s. 116.02 Wis. Stats.”

The delegate convention will be held on Wednesday, May 11, 2022 at 6:30 P.M. at CESA 7 (595 Baeten Road) in Meeting Room C.

A motion to appoint a representative to the CESA 7 annual convention is recommended.

### **4. Annual Review of the Salary and Supplemental Pay Guide** (informational item)

The Board approved the Salary and Supplemental Pay Guide as our printed version of our faculty compensation model beginning with the 2015-2016 school year. This followed two years of study, the examination of 21 other district plans, and a number of meetings with the committee comprised of teacher representation from each school building, the Board of Education, and the administration.

Page three of the guide states: “Annually an assessment of the current framework will be conducted to determine impact, functionality, and financial sustainability. The review will be conducted by a district team under the leadership of the superintendent.” The section goes on to reference the key concepts which led us to the current plan, as well as the ability of the plan to take into account priority areas, and also be sustainable—not only because of our obligation to be fiscally responsible, but because there were concerns about some of the plans studied and if they would be sustainable or not.

This year, the Compensation Committee is meeting on Tuesday, April 12 in the Board conference room. I plan to share the notes from the review with the full Board, although am guessing they will not be included in the Board meeting packet due to the timing of the meeting. Board members who have been involved in past review sessions can attest to the fact that this dialogue has been helpful in examining things that can be addressed through the annual Salary and Supplemental Pay Guide document or other Board action.

As the Board is aware, we have spent time on matters associated with professional staff compensation (the salary ladder and post-employment benefit approach) the past two learning sessions with the post-employment benefit piece getting a bit more attention in the May learning session.

## 5. Approve Updated Professional Staff Salary Ladder

As we have discussed the past two learning sessions, a way to update the salary ladder yet avoid past challenges we have navigated (example: proximity to base) has been proposed. The proposed ladder would move the current base of \$39,440 to \$40,000, apply the same percentage increases as listed on the current ladder, and would add several rungs to the top of the ladder.

Additionally, by acting on the updated ladder effective yet this year, we would award what is in essence “retroactive pay” to professional staff members prior to the end of the current school/fiscal year. This is a strategy that recognizes challenges of inflation and cost-of-living dynamics in a responsible way by basically breaking professional staff increases into the current fiscal year and also the next fiscal year. Furthermore, this addresses the challenge the Board discusses each year when it comes to sustainable changes to the salary ladder and compensation in general--all at a time when we recognize that the labor market is and will continue to be challenging for some time, so attracting and retaining quality staff members is critical.

A motion to approve updated professional staff salary ladder as presented is recommended.

## 6. Approve Individual Teacher Contracts

The State of Wisconsin requires returning teacher contracts to be issued by May 15 of each year. As noted in the previous agenda item, the ladder is being adjusted plus teachers should progress to the next rung on the salary ladder.

Returning teachers are those teachers who are not retiring or resigning at the mid-year or end of the school year. Returning teachers are not teachers whose positions are not continuing next year either because of being a temporary position or because the position is being eliminated. Additionally, as the Board has discussed in the past, a teacher on a plan of assistance does not move to the next rung on the salary ladder.

A motion to approve individual teacher contracts for all returning teachers is recommended.

## 7. Approve Maintenance Department Staff Members

## 8. Approve Teaching Positions

- a. **Megan Mendez:** Director of Special Education and Pupil Services, Lindsay Ferry and Principal DeVillers are pleased to recommend Megan Mendez for the special education teaching position at Sawyer Elementary for the 2022/23 school year. Megan has extensive experience working with students with Autism and will no doubt add to the already fantastic special education team at Sawyer.

Megan graduated with a Bachelor of Science from Florida State University with focus on Sociology and Education. Megan is in process to complete her masters degree in Special Education with emphasis on Autism Spectrum Disorders. Megan is looking forward to leaving the hot climate of Florida to experience her first winter in Door County. We have no doubt that her and her family will find a home with us in Sturgeon Bay.

A motion to approve Megan Mendez as a special education teacher beginning with the 2022-2023 year is recommended.

- b. **Dana Stephenson:** Director of Special Education and Pupil Services, Lindsay Ferry welcomes Dana Stephenson to the special education team as a special education teacher for the 2022/23 school year. Dana has an earned Bachelor's Degree in Early Childhood Education and is currently working toward her special education license. Dana has been an employee of the Sturgeon Bay School District for nearly five years working as a special education teaching associate.

Dana brings great patience, understanding, and acceptance to the special education team and we have no doubt she'll continue to make an immediate impact on children's lives next school year. We are excited to watch Dana continue her growth as an educator throughout the 2022/23 school year.

A motion to approve Dana Stephenson as a special education teacher beginning with the 2022-2023 school year is recommended.

c. **Speech and Language Pathologist**

Interviews are scheduled. More information to follow.

- d. **Kelly Coles:** Principal Smullen recommends Mr. Kelly Coles for the one-year math position for the 2022-2023 year. Mr. Coles has taught the past two years for the Sturgeon Bay High School. He has a Master's of Science from MSOE and a MBA from Marquette. He has taught Pre-Algebra and Algebra. His passion is to teach middle school students and turned down an opportunity in the valley to stay in Sturgeon Bay. Kelly is an excellent fit to replace Mrs. Kruck who is on leave for one year.

Kelly's references refer to him as a great student communicator and someone who connects with his students. He takes pride in helping all students learn math despite their ability and connecting math to real life situations. His peers respect and enjoy working with him. He has a positive demeanor and is not afraid to put in extra time to help out. Parents and students appreciate how he goes out of his way to help them out.

We believe Kelly is an excellent fit because he understands our expectations, works well with our students, and is a positive staff member.

A motion to approve Kelly Coles as a one-year middle school math teacher is recommended.

9. **Approve 2022-2023 Youth Apprenticeship Services Agreement**

The Youth Apprenticeship Services Agreement and Affiliation Agreement are in the meeting packet. In a nutshell, Luxemburg-Casco has been a key driver with the Ahnapee Youth Apprenticeship Program Northeast Wisconsin Youth Apprenticeship (NEWYA) and its expansion in Kewaunee and Door Counties. The Door County Economic Development Corporation (DCEDC) has become a key partner and employs Lauren Baumann as the coordinator in Door County.

The Wisconsin Department of Workforce Development (DWD) has a grant program that supports youth apprenticeships. Approximately \$1,100 per student is awarded. First the dollars go to pay for the salary and benefits of the DCEDC employee/coordinator, then any remaining proceeds are distributed to the participating school districts based on the number of students participating. If you want additional detail, you can consult the service agreement—I used the top of page one for the summary in this paragraph.

A motion to approve the 2022-2023 Youth Apprenticeship Service Agreement is recommended.

#### **10. Approve Part Time Business Office Hire**

The Business Office team is excited to recommend Jean Coogle as our new, part time Business Office Assistant. With almost 17 years of experience in a School Business Office at a nearby district, and a graduate of Sturgeon Bay High School, we are very fortunate to be able to add Jean's experience, personality, and character to the District Office team.

A motion to approve Jean Coogle as our new Part Time Business Office Assistant is recommended.

#### **11. Approve Middle School Math Curriculum**

Beginning in November, Principal Smullen and Jennifer Weber put together a team of math teachers from grades five through high school, including special education staff, to begin the Curriculum Review Process. This was the first team to pilot a three-phase process which was designed to begin with a collectively understood purpose, move to the development of shared vision and mission and research best practices in the field, and a review and study of the revised Wisconsin State Academic Standards. Within this first phase, a rubric was developed and used to review and score curriculum materials for three different programs. Ultimately, the team decided on Big Ideas, which is an updated edition of the current curriculum tool being used at the middle school. With Board approval, the team will move into Phases II and III which include goal setting and support through on-going, long term professional development, monitoring and a cycle of review and revision over time.

#### **12. Approve CESA 8 Service Contract for 2022-2023**

Included in the meeting packet is a CESA 8 service summary sheet and also a contract for next school year. Since the services we receive from CESA 8 are for providing exceptional education services to students it is possible that needs can change as IEP's change during the course of the year, but that is nothing new. CESA 8 asks districts to approve the contract at this time of year, since they need to secure staff to provide for the anticipated needs the next school year.

A motion to approve the CESA 8 services contract for 2022-2023 is recommended.

#### **13. School Safety Drill Summaries (informational item)**

While districts are now required to conduct at least one school safety drill per year, the Board has heard a number of times about how we typically hold safety drills at least quarterly. Our belief is that this should also be done at the school level in a manner that is appropriate for the young people, parents, and staff members involved with that building.

Included with the meeting packet are the reports from each building. While some aspects of our usual operations are obviously not the same this school year, school safety continues to be a priority, even as other aspects of the overall safety of students, families, and staff are considered.

**14. Designation of official newspaper for the district (informational item this month)**

We have had ongoing discussion about what would be the ideal “official newspaper” for the district to use. Governor Evers signed a bill last May that removed the requirement that 50% of the newspaper’s circulation must be paid in order to qualify to publish legal notices. With this change, we can now choose to utilize a different option. This is generally acted upon at the annual re-organization meeting which will occur next month. No action needed at this time.

**15. Reports**

**16. Closed Session**

- a. 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i. Review of Staff Evaluations for Nomination of 2021 Hervey Hauser Award
  - ii. Consideration of renewal or nonrenewal of teacher contracts and consideration of preliminary notice of nonrenewal, pursuant to Wis. Stats. Sec. 118.22(3)

Action may take place in closed session on closed session’s topics.

- b. Return to open session

**17. Adjourn**



THE SCHOOL DISTRICT OF STURGEON BAY  
Regular Board of Education Meeting  
Wednesday, March 16, 2022

President Stephani called the regular meeting to order at 7:02 PM in the Sturgeon Bay High School IMC with a roll call vote. Present were Commissioners Stephani, Jennerjohn, Chisholm, Wood, Howard and Hougaard. Excused: Alger, Kruse & Holland. Also present were Superintendent Tjernagel, J. Holtz, K. Nerby, L Ferry, M. Smullen, B. O’Handley, A. Smejkal, K DeVillers & A DeMeuse. The Pledge of Allegiance was recited.

Motion: Hougaard/Jennerjohn to adopt the agenda as presented. Motion carried unanimously.

STUDENT COUNCIL REPRESENTATIVE REPORT –No report due to exams.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

RECOGNITION:

Our retirees and 25-year employees were recognized. Retirees: Sally Jilot, Maggie Stover, Ann Smejkal, Brian O’Handley, Don Mallien, Carol Mulinix & Kathy Soukup. 25 Year Employees: Tammy Kroll, Mike LeRoy & Michelle Rankin.

CONSENT AGENDA:

1. Approve Meeting Minutes
  - a. Regular Meeting of February 16, 2022
  - a. Learning Session of March 2, 2022
2. Approve February Bills
3. A donation from On Deck Clothing in the amount of \$400 for the elementary playground remodeling project. A donation from the Sturgeon Bay Parent Teacher Organization in the amount of \$150 for the March 18th Sunrise Artists Showcase event. Donations continue to come in for the Robert H. Nickel Auditorium Project.

A motion to thank these groups and the individuals associated with them for their generosity, as well as approve the donations is recommended.

4. Resignations and Retirements – Parker Rollins has resigned from her Teacher Associate position. Jeff Norton is resigning as the Boys DCU Swim Team Coach. Leah Corso is resigning from her LEAP position at Sawyer School.

Thanks to these individuals for their service to our young people and families.

Motion: Hougaard/Jennerjohn to approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any): none
2. Approve High School Girls Head Volleyball Coach

Motion Hougaard/Chisholm to approve Mary Harrington as the girl's head volleyball coach.  
Motion carried unanimously.

3. Approve High School Softball Co-Head Coaches

A. Motion Jennerjohn/Hougaard to approve Jackie Herlache as a co-head coach for girls' softball.  
Motion carried unanimously.

B. Motion Hougaard/Wood to approve Kaitlyn Nell as a co-head coach for girls' softball. Motion carried unanimously.

4. Approve High School Girls Assistant Softball Coach

Motion Hougaard/Chisholm to approve Matt Propsom as the girl's assistant softball coach. Motion carried unanimously.

5. Approve Boys Golf Co-Head Coach

Motion Hougaard/Jennerjohn to approve Maddie Brosteau as the boy's golf co-head coach. Motion carried unanimously.

6. Approve Special Education Teacher Associate

Motion Hougaard/Jennerjohn to approve Heidi La Luzerne as a MS/HS Teaching Associate.  
Motion carried unanimously.

BACKGROUND FOR OPERATIONS AGENDA ITEMS 7 & 8:

Our district has been a member of the Door Kewaunee Insurance Purchasing Cooperative since the cooperative was formed—and worked with the districts as a consortium prior to that. Three years ago, the group found itself in a unique place with five of the districts going one direction (with WCA) and four of the districts going in another direction (with Prevea 360). At that time, the group discussed the possibility of ending up with what could be two separate buying groups in the future as a mixture of unique geography, health care access, the role of DCMC, and other considerations were discussed.

At the March 3, 2022, cooperative meeting and subsequent meetings of superintendents, we were presented with the attached document included in the meeting packet as something that could be discussed and then acted upon if in the best interest of the districts involved. It made sense to the group, and the belief is that it will serve Sturgeon Bay and the mainland Door County districts well in the future—including our next renewal about two years away. The superintendents have worked with M3 and their compliance attorneys to develop the framework for the buying group including the Wis. Stat. § 66.0301 Intergovernmental Cooperation Board Resolution, accompanying by-laws, and the timeline for realignment.

In the future, if it would be beneficial to rejoin the original cooperative that would be an option, just as it would be an option to look at adding a member(s) to the newly formed cooperative we would be a member of.

The Board can take action on this as early as this month, or if more time or information is desired, we can act on it next month and still meet the desired timeline the current Coop district reps discussed on March 3 and meet the April 30, 2022, deadline laid out in the attachment in the meeting packet materials as prepared by M3.

In essence, what we are asking the Board to act on two things: first would be a voluntary termination of our membership in the current cooperative (agenda item 7), and second, we are

forming/joining our own buying group/consortium with Southern Door, Sevastopol, and Gibraltar (as well as the potential for other districts and municipalities) through the adoption of the recommended Wis. Stat. § 66.0301 Resolution (agenda item 8).

A motion to approve the voluntary termination of membership in the Door-Kewaunee Insurance Purchasing Cooperative and then joining the NEW Health Consortium as presented in the resolution will be recommended below.

7. Approve Door Kewaunee Insurance Purchasing Cooperative Realignment - Voluntary Termination of Membership: As noted, we are working through a realignment process and need to approve the voluntary termination of membership in our current cooperative before joining a newly formed group.

Motion Hougaard/Wood to approve the voluntary termination of membership in the Door-Kewaunee Insurance Purchasing Cooperative. Motion carried unanimously.

8. Approve Resolution of Consortium for Participating School District(S)/Counties/Municipalities to Join the Northeast Wisconsin (NEW) Health Consortium: As presented in the resolution described above our group will utilize an approach pursuant to Wis. Stat. § 66.0301 and form what will be known as the Northeast Wisconsin (NEW) Health Consortium.

Motion Hougaard/Chisholm to approve the resolution as presented. Motion carried unanimously.

9. Educational Programming Operational Referendum Update (informational item)  
Much like what we discussed and reviewed in February, we know the preparation and discussion around a referendum spans months. However, President Stephani and I thought it was important to have informational updates throughout late winter and early spring as we look ahead to the educational programming operational referendum on April 5, 2022.

#### Background

The School District of Sturgeon Bay has held and successfully passed educational programming operational referenda every three years since 2007. The current educational programming operational referendum was approved by the voters in April of 2019 and expires at the end of the current fiscal year on June 30, 2022. The revenue limit override amounts approved at that time for each of the three years were as follows:

2019-2020	\$2.9 million
2020-2021	\$3.2 million
2021-2022	\$3.6 million.

Although we covered this in great detail in January when the Board formally approved the proper resolutions, the revenue limit override amounts for the next educational programming operational referendum are as follows:

2022-2023	\$2.6 million
2023-2024	\$2.9 million
2024-2025	\$3.3 million
2025-2026	\$3.5 million
2026-2027	\$3.8 million.

As people can see, the revenue limit override amounts for four of the next five years would actually be less than what voters had approved for the current fiscal year.

It bears reviewing that while the voters approve those specific revenue limit override amounts, the School Board only approves the amount they feel is needed in setting the official budget and tax levy each October. This means that the School Board under levies or put another way does not tax to its full authority in years where the full amount is not needed.

### Community Survey

For the first time, the School Board utilized a community survey for an educational programming referendum this past Fall. The School Board did utilize a community survey in the Fall of 2019 as follow up to the facility study process, which resulted in the capital referendum approved by voters in April of 2020.

While the Board is able to work with the administration to project what dollars amounts will be needed making it very different from a capital referendum project, a survey seemed appropriate as there was a desire to look at longer range plan, give the community an update on the capital referendum, address the fact that there was a reassessment of properties within the City of Sturgeon Bay that was separate from our planning but hit tax bills the same year as the capital referendum, and so forth.

The Board has reviewed the community survey information and we placed that presentation on the district website under the Referendum Information section, where other materials will be placed in the coming weeks.

### Information for the Public

Any of the planning information, resolutions, and much more are certainly available to the public, although not what most people want to hear or see. As a result, we begin by hitting on key points such as the need for the next educational programming operational referendum, what the amounts will be, and so forth with our local media partners. I began the process in late January of sharing information through various local outlets and will summarize those interviews below.

- Tuesday, January 25 WDOR Call-in show with Eddie Allen (approximately 40 minutes)
- Thursday, January 27 Let's Go Door County "What's Happening in Door County" Facebook Live show with Nick Friemuth (approximately 40 minutes)
- Friday, February 4 Interview with Craig Sterrett with the Peninsula Pulse. I had shared information with Craig via email on February 3 and we recorded

From here, documents such as the following are being updated. Once updated, they will be posted on our district website on the Referendum Information page. Information will continue to be shared with local media partners, although we acknowledge we cannot control what exactly is shared. (For any individuals interested in the type of information we have shared prior to materials being available, we do have the materials from the last operational referendum in 2019 and the capital referendum information in 2020 on the district website.)

- District Update/Referendum PowerPoint presentation
  - A slightly abbreviated version of this Update presentation was prepared for Noon Rotary and is on the website.
- Frequently Asked Questions Document
- Referendum Information Sheet

I gave a community presentation based on select components from the District Update presentation at Noon Rotary on February 24. (This has been added to the website.)

Additionally, our Spring edition of the *Clipper Pride Community Newsletter* should be out in the month of March, would contain a couple of referendum-related references, and would also let people know there is additional information on our website.

10. Reports presented.

11. Motion: Hougaard/Jennerjohn to adjourn at 8:30 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_

THE SCHOOL DISTRICT OF STURGEON BAY  
Board of Education Learning Session  
Followed by Special Meeting with Closed Session  
Wednesday, April 6, 2022

5:00 P.M. Board of Education Meeting Board Conference Room

CALL TO ORDER:

1. Roll Call at 5:02 PM. Present: Stephani, Jennerjohn, Wood, Alger, Chisholm, Hougaard (5:04 PM), Kruse (5:04 PM) & Holland. Excused: Howard. Also present were Superintendent Tjernagel, J Holtz, K DeVillers, B O’Handley, M Smullen, K Nerby, L Ferry & A Smejkal. Other staff present were: J. O’Handley, Kiedrowski, Grahl, Martens, Kolodziej & Jennerjohn.
2. Motion: Wood/Alger to adopt the agenda as presented. Motion carried unanimously.

LEARNING SESSION AGENDA:

1. School Counseling & Pupil Services Program Updates: Presentation by J O’Handley, Kiedrowski, Grahl, Martens, Kolodziej, Jennerjohn, Ferry. Dialogue followed. No action taken.
2. Educational Programming Operational Referendum Updates: results presented. No action taken.
3. Professional Staff Compensation Updates
  - i. Post-employment benefit progress & potential options – discussion followed; no action taken.
  - ii. Teacher Salary Ladder idea & potential options – discussion followed; no action taken.
4. Motion to adjourn: Alger/Holland at 7:27 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President’s Signature: \_\_\_\_\_

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/22/2022	202101762	W	8.99	27 E 800 411 218101 341	AMAZON.COM	OT Supplies
03/22/2022	202101763	W	13.29	27 E 800 411 218101 341	AMAZON.COM	OT Supplies
03/22/2022	202101764	W	9.99	27 E 800 411 218101 341	AMAZON.COM	OT Supplies
03/22/2022	202101765	W	13.82	10 E 800 411 252100 000	AMAZON.COM	Business Office Supplies
03/22/2022	202101766	W	3.99	10 E 800 411 252100 000	AMAZON.COM	Business Office Supplies
03/22/2022	202101767	W	8.71	10 E 800 411 252100 000	AMAZON.COM	Business Office Supplies
03/22/2022	202101768	W	11.99	10 E 800 411 252100 000	AMAZON.COM	Business Office Supplies
03/22/2022	202101769	W	3.97	10 E 800 411 252100 000	AMAZON.COM	Business Office Supplies
03/22/2022	202101770	W	15.74	10 E 800 411 252100 000	AMAZON.COM	Business Office Supplies
03/22/2022	202101771	W	29.97	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101772	W	10.00	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101773	W	35.05	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101774	W	17.88	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101775	W	18.70	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101776	W	37.01	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101777	W	8.99	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101778	W	31.14	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101779	W	7.99	10 E 140 411 115000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101780	W	156.99	10 E 200 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101781	W	6.95	10 E 200 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101782	W	27.98	10 E 200 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101783	W	15.97	10 E 200 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101784	W	37.90	10 E 200 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101785	W	159.98	10 E 200 411 143000 000	AMAZON.COM	Badminton Net
03/22/2022	202101786	W	9.41	10 E 120 411 125000 000	AMAZON.COM	Elementary music supplies: batteries, amp fuses and cords, dragon, glue sticks
03/22/2022	202101787	W	14.65	10 E 120 411 125000 000	AMAZON.COM	Elementary music supplies: batteries, amp fuses and cords, dragon, glue sticks
03/22/2022	202101788	W	27.15	10 E 120 411 125000 000	AMAZON.COM	Elementary music supplies: batteries, amp fuses and cords, dragon, glue sticks
03/22/2022	202101789	W	17.88	10 E 120 411 125000 000	AMAZON.COM	Elementary music supplies: batteries, amp fuses and cords, dragon, glue sticks
03/22/2022	202101790	W	15.98	10 E 120 411 125000 000	AMAZON.COM	Elementary music supplies: batteries, amp fuses and cords, dragon, glue sticks
03/22/2022	202101791	W	117.56	10 E 120 411 125000 000	AMAZON.COM	Elementary music supplies: batteries, amp fuses and cords, dragon, glue sticks
03/22/2022	202101792	W	12.04	27 E 120 411 158115 341	AMAZON.COM	classroom timer and paper
03/22/2022	202101793	W	53.98	27 E 120 411 158115 341	AMAZON.COM	classroom timer and paper
03/22/2022	202101794	W	7.68	10 E 120 411 110400 000	AMAZON.COM	Classroom supplies
03/22/2022	202101795	W	8.50	10 E 120 411 110400 000	AMAZON.COM	Classroom supplies
03/22/2022	202101796	W	24.91	10 E 120 411 110400 000	AMAZON.COM	Classroom supplies
03/22/2022	202101797	W	69.70	10 E 120 411 110400 000	AMAZON.COM	Classroom supplies
03/22/2022	202101798	W	1.09	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Materials Allied Arts Performance DVD Blanks
03/22/2022	202101798	W	23.21	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Materials Allied Arts Performance DVD Blanks
03/22/2022	202101799	W	1.19	10 E 200 414 120000 000	AMAZON.COM	Middle School Tech Materials Allied Arts Performance DVD

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03/22/2022	202101799	W	25.26	10 E 200 449 136000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101800	W	2.01	10 E 200 414 120000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101800	W	42.67	10 E 200 449 136000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101801	W	1.19	10 E 200 414 120000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101801	W	25.26	10 E 200 449 136000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101802	W	1.02	10 E 200 414 120000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101802	W	21.74	10 E 200 449 136000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101803	W	0.40	10 E 200 414 120000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101803	W	8.59	10 E 200 449 136000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101804	W	2.13	10 E 200 414 120000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101804	W	45.11	10 E 200 449 136000 000	AMAZON.COM	Blanks Middle School Tech Materials Allied Arts Performance DVD
03/22/2022	202101805	W	19.74	10 E 400 449 127000 000	AMAZON.COM	Wireless Keypad for Entering Grades
03/22/2022	202101806	W	13.13	10 E 140 411 213000 000	AMAZON.COM	Sunrise Counseling Supplies
03/22/2022	202101807	W	79.98	10 E 140 411 213000 000	AMAZON.COM	Sunrise Counseling Supplies
03/22/2022	202101808	W	139.99	10 E 140 411 213000 000	AMAZON.COM	Sunrise Counseling Supplies
03/22/2022	202101809	W	49.70	10 E 140 411 213000 000	AMAZON.COM	Sunrise Counseling Supplies
03/22/2022	202101810	W	16.99	10 E 140 411 213000 000	AMAZON.COM	Sunrise Counseling Supplies
03/22/2022	202101811	W	10.31	10 E 140 411 121000 000	AMAZON.COM	Art Supplies: Gelli Printmaking Prints
03/24/2022	202101812	W	-5.99	10 E 400 411 136000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/24/2022	202101690	W	16,751.07	98 L 000 000 811901 000	DEAN HEALTH INC	HEALTH INSURANCE - APRIL COVERAGE
03/24/2022	202101690	W	111,707.43	98 L 000 000 811630 000	DEAN HEALTH INC	HEALTH INSURANCE - APRIL COVERAGE
03/24/2022	202101690	W	22,572.99	10 E 800 290 292000 000	DEAN HEALTH INC	HEALTH INSURANCE - APRIL COVERAGE
03/24/2022	202101691	W	12,684.75	98 L 000 000 811632 000	DELTA DENTAL	DENTAL INSURANCE - APRIL COVERAGE
03/24/2022	202101691	W	1,935.69	98 L 000 000 811901 000	DELTA DENTAL	DENTAL INSURANCE - APRIL COVERAGE
03/24/2022	202101691	W	-346.96	10 E 800 290 292000 000	DELTA DENTAL	DENTAL INSURANCE - APRIL



CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/24/2022	202101692	W	1,611.42	98 L 000 000 811646 000	STANDARD INSURANCE C	COVERAGE Policy #00 758708 0001 - Accident, Critical & Hospital Insurance - April Coverage
03/24/2022	202101692	W	1,504.40	98 L 000 000 811648 000	STANDARD INSURANCE C	Policy #00 758708 0001 - Accident, Critical & Hospital Insurance - April Coverage
03/24/2022	202101692	W	591.52	98 L 000 000 811649 000	STANDARD INSURANCE C	Policy #00 758708 0001 - Accident, Critical & Hospital Insurance - April Coverage
03/30/2022	202101693	W	410.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/30/2022	202101693	W	123.96	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/30/2022	202101693	W	300.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
03/30/2022	202101694	W	283.80	98 L 000 000 811680 000	WIS DEPT OF REVENUE	Payment Key 2893844
03/28/2022	202101698	W	0.89	10 E 800 355 263300 000	CENTURYLINK	Monthly Charges
03/21/2022	202101697	W	452.36	50 E 800 415 257250 000	PEPSI-COLA OF GREEN	HS Vending
03/30/2022	202101699	W	132.84	50 E 800 415 257250 000	PEPSI-COLA OF GREEN	HS Vending
03/23/2022	202101696	W	769.44	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	Acct #0401972111-00005 February Gas for Bus Garage
02/28/2022	101882	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$5
03/02/2022	101886	R	1,707.08	21 E 400 999 162001 000	BENESH, AMY	T-Shirt Donation Proceeds
02/28/2022	101883	R	296.46	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
02/28/2022	101884	R	250.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
02/28/2022	101885	R	200.30	98 L 000 000 811680 000	WISCTF	Case ID - 2798607 SDU/Tribal Order 55200
03/03/2022	101887	R	413.97	21 E 400 411 165904 000	ALGER, SCOTT	Hotel Rooms for Coach & 2 Snowboarders at State Meet
03/03/2022	101888	R	181.37	10 E 800 355 263300 000	AT&T	Acct #920 743-5493 930 7 Monthly Billing (02/19/22 - 03/18/22)
03/03/2022	101889	R	378.00	10 E 800 411 162000 000	BADGER SPORTING GOOD	Customer# S151- Wrestling supplies
03/03/2022	212200673	A	53.64	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/03/2022	212200673	A	1,131.10	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/03/2022	212200673	A	214.56	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/03/2022	212200673	A	214.56	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/03/2022	212200674	A	24.95	10 E 140 411 115000 000	DEVILLERS, LOLA	11/28/2021 ELA Classroom Supplies
03/03/2022	101890	R	1,885.00	49 E 800 324 254300 000	ELAND ELECTRIC	Cust ID SBSB Job #MK1899 Install Fiber Optic Cable
03/03/2022	101890	R	10,365.00	49 E 800 324 254300 000	ELAND ELECTRIC	Cust ID SBSB Job #MK1900 Install Fiber Optic Cable
03/03/2022	101891	R	7.50	10 E 800 943 219000 000	EQUAL RIGHTS DIVISIO	February 2022 Work Permits
03/03/2022	212200675	A	262.18	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-MS
03/03/2022	212200675	A	258.54	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SR Awards
03/03/2022	212200675	A	261.75	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SW
03/03/2022	212200675	A	326.01	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-MS
03/03/2022	212200676	A	65.00	10 E 800 310 162000 000	GULSETH, SHELBY	JV2 BBB Official vs Kew.

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03/03/2022	212200677	A	57.98	10 E 400 411 125500 000	HEID MUSIC CO	Ligatures
03/03/2022	212200677	A	87.96	10 E 200 450 125500 000	HEID MUSIC CO	Reeds
03/03/2022	212200678	A	69.00	10 E 400 342 221300 000	HERBST, NICOLE	3/2/2022-3/6/2022 parking receipt for MKE airport-- as we are gone as art dept to national art ed convention in NY
03/03/2022	212200679	A	164.00	10 E 800 342 232100 000	HOLTZ, JACOB	2/8/2022-2/10/2022 WASBO Leadership Academy #4 - mileage, hotel and food
03/03/2022	212200679	A	205.92	10 E 800 342 232100 000	HOLTZ, JACOB	2/8/2022-2/10/2022 WASBO Leadership Academy #4 - mileage, hotel and food
03/03/2022	212200679	A	32.86	10 E 800 342 232100 000	HOLTZ, JACOB	2/8/2022-2/10/2022 WASBO Leadership Academy #4 - mileage, hotel and food
03/03/2022	212200680	A	57.40	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	Neck straps wood blocks, etc.
03/03/2022	212200680	A	36.43	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	repairs and supplies
03/03/2022	212200680	A	54.32	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	repairs and supplies
03/03/2022	212200680	A	760.00	10 E 200 411 125500 000	INSTRUMENTAL MUSIC C	Classroom Supplies
03/03/2022	212200681	A	956.47	10 E 800 419 249000 000	JOSTENS REMIT	Order #31887494 Diploma Covers
03/03/2022	212200682	A	188.99	10 E 200 411 125500 000	J W PEPPER & SON INC	Spring Concert Music
03/03/2022	212200683	A	100.00	10 E 800 310 162000 000	LECAPTAIN, MARK	MS GBB Official vs Algoma
03/03/2022	212200684	A	65.00	10 E 800 310 162000 000	LUDERS, MATTHEW	JV1 BBB Official vs Kew.
03/03/2022	101892	R	50.62	10 E 800 411 162000 000	MAAS FLORAL & GREENH	Order #070959 Wrestling Parents Night
03/03/2022	212200685	A	65.00	10 E 800 310 162000 000	MEIKLE, TODD	JV1 BBB Official vs Kew.
03/03/2022	212200686	A	445.20	10 R 800 952 500000 000	NICKEL, MARY	Overpayment of Health & Paid Up Life Insurance
03/03/2022	212200687	A	80.00	10 E 800 310 162000 000	OURADA, ALEX	Varsity BBB Official vs Kew.
03/03/2022	212200688	A	65.00	10 E 800 310 162000 000	SCHARTNER, JEFFREY	JV2 BBB Official vs Kew.
03/03/2022	101893	R	96.00	10 E 140 411 241000 000	SCHOOLMATE	SR Elementary Office Supplies - Planners
03/03/2022	212200689	A	33.64	10 E 400 411 241000 000	SCHOOL SPECIALTY, LL	supplies
03/03/2022	212200690	A	80.00	10 E 800 310 162000 000	STEIN, NATHAN	Varsity BBB Official vs Kew.
03/03/2022	101894	R	50.00	10 E 800 411 239000 000	STONEMAN, TERRI	Memorial
03/03/2022	212200691	A	16.09	10 E 200 411 135200 000	SULLIVAN, PAIGE	1/30/2022-2/18/2022 Supplies for food labs and fabric for student projects
03/03/2022	212200691	A	42.93	10 E 200 411 135200 000	SULLIVAN, PAIGE	1/30/2022-2/18/2022 Supplies for food labs and fabric for student projects
03/03/2022	212200691	A	22.32	10 E 200 411 135200 000	SULLIVAN, PAIGE	1/30/2022-2/18/2022 Supplies for food labs and fabric for student projects
03/03/2022	212200691	A	55.83	10 E 200 450 135200 000	SULLIVAN, PAIGE	1/30/2022-2/18/2022 Supplies for food labs and fabric for student projects
03/03/2022	101895	R	878.39	50 E 800 415 257250 000	SYSCO EASTERN WISCON	Customer #872771 Food Service
03/03/2022	101895	R	-20.00	50 E 800 415 257220 000	SYSCO EASTERN WISCON	Customer #872771 Food Service Credit
03/03/2022	101896	R	416.25	21 E 400 411 162204 000	TEAM SPORTING GOODS	Customer #54235-124 Baseball Apparel
03/03/2022	101897	R	8,100.00	10 E 800 310 221300 798	THE TRANSFORMATIVE R	Language & Literacy

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03/03/2022	212200692	A	80.00	10 E 800 310 162000 000	TUST, MIKE	Consulting/Teacher Training
03/03/2022	101898	R	100.00	10 E 800 310 162000 000	ULBERG, CHAD	Varsity BBB Official vs Kew.
03/03/2022	101899	R	35.00	50 E 800 415 257220 549	WASEDA FARMS COUNTRY	MS GBB Official vs Algoma
03/03/2022	101900	R	72.00	21 E 800 310 161926 000	WEMTA	Eggs
03/03/2022	101901	R	28.60	10 E 140 411 125000 000	WEST MUSIC	WEMTA Library Membership
03/03/2022	101902	R	150.00	10 E 800 411 162000 000	WOODY'S SIGNS	music folk tale songbook
03/10/2022	212200693	A	180.00	10 E 800 310 239100 000	ARMATI COLLECTIVE	Banners for Students Signing Day
03/10/2022	101903	R	23.75	21 R 400 291 163901 000	ASH, KATHLEEN	January Memberships
03/10/2022	101904	R	225.52	10 E 800 355 263300 000	AT&T LONG DISTANCE	Florida Band Trip Overpayment - Mikayla
03/10/2022	101905	R	33.25	21 R 400 291 163901 000	BELL, KIM	Acct #831-000-7711 955
03/10/2022	101906	R	162.50	21 R 400 291 163901 000	BENN, ROBIN	Monthly Service Charges
03/10/2022	101907	R	161.00	21 R 400 291 163901 000	BIERI, CASEY	Florida Band Trip Overpayment - Kayley
03/10/2022	101908	R	71.25	21 R 400 291 163901 000	BRILLA, KARI	Florida Band Trip Overpayment - Mercedes
03/10/2022	101909	R	50.00	10 E 800 360 222200 031	CENGAGE REMIT	Florida Band Trip Overpayment - Ainsley
03/10/2022	101910	R	265.50	21 R 400 291 163901 000	CRUZ, JULIE	Florida Band Trip Overpayment - Tristan
03/10/2022	101911	R	531.60	10 E 800 411 253000 000	CULLIGAN SERVICE	Gale eBook Annual Hosting Fee 02/28/22 - 02/27/23
03/10/2022	101912	R	70.00	10 E 800 411 162000 000	DC ENGRAVING	Florida Band Trip Overpayment - Mason
03/10/2022	101913	R	4,129.92	10 E 800 348 256510 000	DOOR COUNTY COOPERAT	Acct #8566801 Bottled Water & Salt
03/10/2022	101914	R	29.15	10 E 400 411 136000 000	DOOR COUNTY HARDWARE	DC ENGRAVING
03/10/2022	101914	R	22.51	10 E 400 411 136431 000	DOOR COUNTY HARDWARE	GBB Awards
03/10/2022	101914	R	30.99	10 E 400 411 136360 000	DOOR COUNTY HARDWARE	Customer #784909 February 2022 Monthly Billing
03/10/2022	101914	R	60.52	10 E 800 411 253000 000	DOOR COUNTY HARDWARE	Account# 96718- February 2022 charges
03/10/2022	101915	R	662.00	10 E 800 411 253000 000	DOOR COUNTY TREASURE	Account# 96718- February 2022 charges
03/10/2022	101916	R	161.50	21 R 400 291 163901 000	DENAMUR, TAMMY	Account# 96718- February 2022 charges
03/10/2022	101917	R	126.50	21 R 400 291 163901 000	DICKSON, AMY	Account# 96718- February 2022 charges
03/10/2022	101918	R	348.00	49 E 800 324 254300 000	ELAND ELECTRIC	Customer #31000 Salt - Self Hauled
03/10/2022	101919	R	1,750.00	49 E 800 310 239000 000	ELEVATE97	Florida Band Trip Overpayment - Ethan
03/10/2022	212200694	A	500.00	10 E 800 310 239000 000	ERC INC	Florida Band Trip Overpayment - Claire
03/10/2022	101920	R	8,150.00	49 E 800 310 239000 000	EUA	Cust ID SBSB Job #JW186
03/10/2022	101921	R	161.00	21 R 400 291 163901 000	FISCHER, MARK & TANY	Electrical to Jointer Machine
03/10/2022	101922	R	161.00	21 R 400 291 163901 000	FOREST, BRIAN	MS Woods Shop
						Acct #11669 - NEW EGD
						Design/Creative Concepts
						2/3/22 On Site Services
						Project #318509-01 February Billing
						Florida Band Trip Overpayment - Logan
						Florida Band Trip Overpayment - Gavin

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03/10/2022	101923	R	57.00	21 R 400 291 163901 000	GEEVE, SAYARD	Florida Band Trip Overpayment - Tatum
03/10/2022	101924	R	271.65	21 R 400 291 163901 000	HANSEN, GENA	Florida Band Trip Overpayment - Kylan
03/10/2022	101925	R	184.75	21 R 400 291 163901 000	HANSON, JENNIFER	Florida Band Trip Overpayment - Lucy
03/10/2022	212200695	A	122.85	21 E 200 310 161934 000	HARRINGTON, MARY	TJ Walker Ski Trip Mileage Reimbursement
03/10/2022	101926	R	85.50	21 R 400 291 163901 000	HASLAM, JAIMEE	Florida Band Trip Overpayment - Dylan
03/10/2022	101927	R	28.50	21 R 400 291 163901 000	HINTZ, HEIDI	Florida Band Trip Overpayment - Landen
03/10/2022	101928	R	80.92	21 R 400 291 163901 000	HORNER, ERIC	Florida Band Trip Overpayment - Serina
03/10/2022	101929	R	322.00	21 R 400 291 163901 000	HUBBARD, ELIZABETH	Florida Band Trip Overpayment - Spencer
03/10/2022	101930	R	28.50	21 R 400 291 163901 000	JEANQUART, CHRIS	Florida Band Trip Overpayment - Sayde
03/10/2022	101931	R	163.50	21 R 400 291 163901 000	JOHNSON, TERESA	Florida Band Trip Overpayment - Bennett
03/10/2022	101932	R	114.00	21 R 400 291 163901 000	KAHLES, DONALD	Florida Band Trip Overpayment - Avory
03/10/2022	101933	R	125.00	80 E 800 943 239160 000	KEWAUNEE MIDDLE SCHO	MS Peninsula Conference GBB Tournament Fee
03/10/2022	212200696	A	1,250.00	10 E 800 310 256210 000	KOBUSSEN BUSES LTD	Billing for 1/2 Transfinder cost
03/10/2022	212200696	A	32,815.86	10 E 800 310 256210 000	KOBUSSEN BUSES LTD	Kobussen Billing February 2022
03/10/2022	212200696	A	2,001.16	10 E 800 310 256240 000	KOBUSSEN BUSES LTD	Kobussen Billing February 2022
03/10/2022	212200696	A	1,142.46	80 E 800 310 256290 000	KOBUSSEN BUSES LTD	Kobussen Billing February 2022
03/10/2022	212200696	A	436.72	10 E 800 310 256270 000	KOBUSSEN BUSES LTD	Kobussen Billing February 2022
03/10/2022	101934	R	161.00	21 R 400 291 163901 000	KONOP, AMY	Florida Band Trip Overpayment - Andrew
03/10/2022	101935	R	170.50	21 R 400 291 163901 000	KRAEMER, NATHAN	Florida Band Trip Overpayment - Callie
03/10/2022	101936	R	85.62	21 R 400 291 163901 000	KUREK, SYLVIA	Florida Band Trip Overpayment - Julia
03/10/2022	212200697	A	345.95	27 E 800 310 223300 019	KYLES CONSULTING LLC	February 2022 SBS/MAC Fee
03/10/2022	212200698	A	494.00	10 E 800 411 253000 000	LAFORCE HARDWARE & M	Customer #39571 Maintenance Supplies
03/10/2022	101937	R	235.17	21 R 400 291 163901 000	LANGFELDT, ANNA	Florida Band Trip Overpayment - Amelia
03/10/2022	101938	R	412.25	21 R 400 291 163901 000	LECLOUX, KENDALL	Florida Band Trip Overpayment - Molly
03/10/2022	101939	R	14.25	21 R 400 291 163901 000	MELLEN, LORI	Florida Band Trip Overpayment - Kiersten
03/10/2022	101940	R	36.00	21 R 400 291 163901 000	MILLARD, HOLLY	Florida Band Trip Overpayment - Olivia
03/10/2022	212200699	A	16,302.32	49 E 800 324 254300 000	MIRON CONSTRUCTION C	Order #203170 HS/MS Sunrise
03/10/2022	101941	R	237.00	21 R 400 291 163901 000	O'HERN DEQUAINE, ANG	Florida Band Trip Overpayment - Bishop
03/10/2022	101942	R	203.75	21 R 400 291 163901 000	OLSON LEIBERGER, ANG	Florida Band Trip Overpayment - Anika

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03/10/2022	101943	R	204.25	21 R 400 291 163901 000	OLSON, KATY	Florida Band Trip Overpayment - Zach
03/10/2022	101944	R	162.34	21 R 400 291 163901 000	OLSON, SHANE	Florida Band Trip Overpayment - Alexis
03/10/2022	101945	R	513.76	10 E 800 351 239000 000	PENINSULA PULSE	February 2022 Postings
03/10/2022	101946	R	161.96	21 R 400 291 163901 000	PINKERT, JON	Florida Band Trip Overpayment - Elijah
03/10/2022	212200700	A	9,213.32	10 E 800 480 295000 000	POWERSCHOOL GROUP LL	Cust ID 10004785 PowerSchool Enrollment Registration 4/16/22 - 4/15/23
03/10/2022	212200701	A	5,276.83	50 E 800 415 257220 549	PRAIRIE FARMS	Billing #47-471 Monthly Billing
03/10/2022	101947	R	66.75	10 E 800 310 239000 000	PREVEA HEALTH WORKME	Hep B Vaccine for New Employee
03/10/2022	212200702	A	57.84	21 E 800 411 161942 000	PROPSOM, MATTHEW	Hot Dogs - Team Dinner Clipper Clays
03/10/2022	101948	R	23.75	21 R 400 291 163901 000	PURDY, AMANDA	Florida Band Trip Overpayment - Jack
03/10/2022	101949	R	9.50	21 R 400 291 163901 000	SAWDO, KRIS	Florida Band Trip Overpayment - Reilly
03/10/2022	101950	R	161.00	21 R 400 291 163901 000	SELLE, HOLLY	Florida Band Trip Overpayment - Luke
03/10/2022	101951	R	350.00	10 E 800 943 162000 000	SNC TRACK & FIELD	Elite Meet Track & Field 4/29/22
03/10/2022	101952	R	165.75	21 R 400 291 163901 000	SOUCEK, HEATHER	Florida Band Trip Overpayment - Ely
03/10/2022	212200703	A	298.42	10 E 800 355 263300 000	SPECTRUM BUSINESS	Acct #8245 11 120 0173238 Monthly Charges
03/10/2022	101953	R	83.19	21 R 400 291 163901 000	STUDE, CONNIE	Florida Band Trip Overpayment - Carson
03/10/2022	101954	R	1,352.45	50 E 800 415 257250 000	SYSCO EASTERN WISCON	Customer #872771 Food Service
03/10/2022	101955	R	66.62	10 E 200 411 135200 000	TADYCH'S MARKETPLACE	Account# 42000040035- Monthly billing February 2022
03/10/2022	101955	R	184.83	10 E 400 411 135200 000	TADYCH'S MARKETPLACE	Account# 42000040035- Monthly billing February 2022
03/10/2022	101955	R	504.49	50 E 800 415 257250 000	TADYCH'S MARKETPLACE	Account# 42000040035- Monthly billing February 2022
03/10/2022	101955	R	435.67	50 E 800 415 257220 549	TADYCH'S MARKETPLACE	Account# 42000040035- Monthly billing February 2022
03/10/2022	101955	R	35.63	10 E 800 411 231000 000	TADYCH'S MARKETPLACE	Account# 42000040035- Monthly billing February 2022
03/10/2022	101956	R	73.50	10 E 400 411 136431 000	TECHNO CNC SYSTEMS	Machine Parts
03/10/2022	101957	R	222.75	21 R 400 291 163901 000	TESKA, JAIMIE LYNN	Florida Band Trip Overpayment - Mckeown
03/10/2022	101958	R	161.23	21 R 400 291 163901 000	TOMBERLIN, ALYSSUM	Florida Band Trip Overpayment - Jade
03/10/2022	101959	R	98.00	10 E 800 411 253000 000	T R COCHART TIRE CEN	Maintenance Supplies
03/10/2022	101960	R	165.00	21 R 400 291 163901 000	TREMPER, MOLLY	Florida Band Trip Overpayment - Roman
03/10/2022	212200704	A	30.00	27 E 400 310 158102 341	UMENTUM, STEVEN	3/6/2022 Cherry Lanes Outing
03/10/2022	212200704	A	15.50	27 E 400 310 158102 341	UMENTUM, STEVEN	3/6/2022 State Park Sticker for Sped Outings
03/10/2022	212200705	A	1,823.80	10 E 800 354 258000 000	US BANK EQUIPMENT FI	Monthly lease charges
03/10/2022	101961	R	343.24	21 R 400 291 163901 000	VANLIESHOUT, TERI	Florida Band Trip Overpayment - Arry

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/10/2022	101962	R	33.03	10 E 800 411 253000 000	VIKING ELECTRIC SUPP	Acct #V11169 Maintenance Supplies
03/10/2022	101963	R	60.76	50 E 800 415 257220 549	WASEDA FARMS COUNTRY	Eggs
03/10/2022	101964	R	295.00	21 E 100 310 164900 000	WEIDNER CENTER	Dog Man: The Musical 04.21.22 2nd Grade
03/10/2022	212200706	A	285.00	10 E 800 310 239000 000	WIS DRUG TESTING & C	Background Checks (19)
03/10/2022	212200707	A	2,273.27	10 E 200 450 143000 000	YBA SHIRTS INC	MS Phy Ed Uniforms
03/15/2022	101969	R	200.00	21 R 400 291 163901 000	MAY-CIHLAR, GRETCHEN	Band trip down payment refund
03/15/2022	101970	R	3,300.00	21 R 400 291 163901 000	NICOLET NATIONAL BAN	Cash for Florida Band Trip
03/15/2022	101971	R	200.00	21 R 400 291 163901 000	SOUKUP, JAMIE	Band trip down payment refund
03/14/2022	101965	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$5
03/14/2022	101966	R	277.14	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
03/14/2022	101967	R	750.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Lunch Deductions
03/14/2022	101968	R	200.30	98 L 000 000 811680 000	WISCTF	Case ID - 2798607 SDU/Tribal Order 55200
03/18/2022	212200708	A	1,378.25	10 E 400 450 136431 000	ALGOMA LUMBER COMPAN	Lumber for Resale
03/18/2022	212200709	A	50.00	10 E 400 449 241000 000	ARTISTS GUILD	Acct #464 Canvases for Canvas Collaborate - SBHS Art Club
03/18/2022	101972	R	100.00	10 E 800 324 253000 000	BAY ELECTRONICS INC	MOXA Box Verification
03/18/2022	101973	R	6,640.00	10 E 800 480 295000 000	CAMCOR, INC	Clear Touch Adjustable Stands
03/18/2022	101974	R	150.00	10 E 800 411 122115 141	CASEY & KIRSCH PUBLI	Equipped for Reading Success
03/18/2022	101975	R	921.75	10 E 800 355 263300 000	CELLCOM WISCONSIN RS	Acct #003-00319495 Monthly Charges
03/18/2022	212200710	A	20.00	10 E 800 386 221300 000	CESA 7	Tuesday Tech Tools J. Hanson
03/18/2022	212200711	A	15,975.75	10 E 800 386 431000 000	CESA #9	Virtual School Enrollments January 2022
03/18/2022	101976	R	400.00	21 R 200 291 166326 000	CIHLAR, EMMETT	Refund for 2022 DC Trip
03/18/2022	101977	R	304.58	10 E 800 972 492000 000	CITY OF STURGEON BAY	DPP Chargeback 2020-2021 taxes
03/18/2022	212200712	A	2,500.00	10 E 800 480 221500 000	COMPUTER DISCOUNT WA	Adobe software renewal
03/18/2022	101978	R	150.00	27 E 800 941 223300 341	CPI	Annual Membership S. Wautier
03/18/2022	101979	R	40.00	10 E 800 411 162000 000	DC ENGRAVING	BBB Awards
03/18/2022	101980	R	450.00	21 R 200 291 166326 000	DEPREY, TARA	Refund for 2022 DC Trip - Norah
03/18/2022	101981	R	1,935.45	27 E 800 480 223300 341	DOCUSIGN INC	Premier Support and eSignature Business Pro Edition
03/18/2022	101982	R	231.64	10 E 400 411 126000 000	FLINN SCIENTIFIC INC	Science Department Supplies
03/18/2022	101982	R	138.65	10 E 400 449 126000 000	FLINN SCIENTIFIC INC	Science Department Supplies
03/18/2022	212200713	A	284.77	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-MS Awards
03/18/2022	212200713	A	242.30	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-HS Awards
03/18/2022	212200713	A	246.92	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SW Awards
03/18/2022	212200713	A	162.33	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-MS
03/18/2022	212200714	A	57.98	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	Jam block set up
03/18/2022	101983	R	373.92	10 E 400 411 125500 000	JONES SCHOOL SUPPLY	End of year award medals
03/18/2022	101984	R	114.98	10 E 120 411 111000 000	LAKESHORE LEARNING M	magnetic letters, phonics flip books
03/18/2022	212200715	A	340.00	10 E 800 310 264400 000	MARCIA BRENNER & ASS	Daily Management of PowerSchool Webinar Series C. Manders
03/18/2022	101985	R	137.10	10 E 200 411 121000 000	NASCO	Middle School Art Supplies
03/18/2022	101986	R	547.52	50 E 800 415 257220 000	PAN O GOLD	Acct #40014 Monthly Billing Feb 2022
03/18/2022	212200716	A	219.96	10 E 140 342 221300 000	PAYE-WEBER, JENNIFER	3/10/2022 Mileage to Federal Funding Conference

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
						(2/28-3/1)
03/18/2022	212200717	A	112.25	21 E 800 411 161942 000	PROPSOM, MATTHEW	Hot Dogs - Practice
03/18/2022	212200718	A	455.40	21 E 400 411 162204 000	PROPSOM, MIKE	HS Baseball Helmets
03/18/2022	212200719	A	9.95	10 E 200 411 241000 000	QUILL LLC	MS office supplies
03/18/2022	212200719	A	86.39	10 E 200 411 241000 000	QUILL LLC	MS office supplies
03/18/2022	101987	R	997.00	21 E 800 411 161942 000	RAM GROUP INC	Clipper Clay Hats
03/18/2022	101988	R	1,284.00	21 R 400 291 163901 000	SOUCEK, HEATHER	HS Band Trip Refund - Ely
03/18/2022	101989	R	2,475.00	21 E 400 411 162204 000	TEAM SPORTING GOODS	HS Baseball Apparel
03/18/2022	101990	R	10,800.00	10 E 800 310 221300 798	THE TRANSFORMATIVE R	Language & Literacy Consulting/Teacher Training
03/18/2022	101991	R	200.00	10 E 200 310 241000 000	THORSON, DAWN	Clippers outdoors trailer storage 2022 season
03/18/2022	101991	R	100.00	21 E 800 310 161942 000	THORSON, DAWN	Clippers outdoors trailer storage 2022 season
03/18/2022	101991	R	100.00	21 E 400 310 161950 000	THORSON, DAWN	Clippers outdoors trailer storage 2022 season
03/18/2022	101992	R	37,128.00	10 E 800 480 295000 000	TIERNEY BROTHERS INC	SW & SR SMART Panels w/Mounts & Carts
03/18/2022	101993	R	60.76	50 E 800 415 257220 549	WASEDA FARMS COUNTRY	Eggs
03/24/2022	212200720	A	1,131.10	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/24/2022	212200720	A	160.92	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/24/2022	101994	R	6,243.00	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	Acct #3101.00099 - Legal Services General School Law
03/24/2022	101995	R	1,458.79	10 E 800 348 256510 000	DOOR COUNTY TREASURE	Customer #31000 - February 2022 Fuel
03/24/2022	101995	R	940.05	10 E 800 348 254500 000	DOOR COUNTY TREASURE	Customer #31000 - February 2022 Fuel
03/24/2022	101996	R	7,240.00	10 E 800 310 214000 000	DOOR COUNTY MEDICAL	District Nursing - February 2022
03/24/2022	101997	R	230.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	Monthly Memberships Group 1
03/24/2022	101997	R	340.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	Monthly Memberships Group 2
03/24/2022	101998	R	875.00	10 E 800 411 239000 000	DESTINATION STURGEON	Retiree Gift Certificates
03/24/2022	212200721	A	31.63	27 E 800 411 223300 341	DOYLE, JOHN	Windshield Wipers for Malibu
03/24/2022	101999	R	214.06	10 E 400 449 126000 000	FLINN SCIENTIFIC INC	Science Equipment
03/24/2022	212200722	A	218.22	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SR
03/24/2022	212200722	A	249.43	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SW
03/24/2022	212200722	A	189.27	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-MS Awards
03/24/2022	212200722	A	180.04	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-MS
03/24/2022	102000	R	800.00	21 E 400 310 161950 000	HOKED UP CHARTERS	HS Fishing Club 2022 Ice Fishing Outing
03/24/2022	102001	R	386.00	10 E 400 411 125500 000	INSTRUMENTALIST AWAR	Acct #54235S1 End of year awards
03/24/2022	212200723	A	450.63	10 E 800 419 249000 000	JOSTENS REMIT	Acct #1116209 Diplomas
03/24/2022	102002	R	28.52	10 E 120 411 241000 000	LAKESHORE LEARNING M	kindergarten materials
03/24/2022	102002	R	234.77	10 E 120 411 110500 000	LAKESHORE LEARNING M	kindergarten materials
03/24/2022	102003	R	699.90	10 E 400 310 135200 000	LAKESHORE VACUUM	HS Sewing Machine Service Checks/Repairs
03/24/2022	212200724	A	74.88	10 E 800 342 264400 000	LALUZERNE, ASHLEY	3/16/2022-3/17/2022 Mileage to/from WASBO Accounting Conference
03/24/2022	102004	R	137.45	10 E 800 416 214000 000	MACGILL	21-22 Nursing Supplies
03/24/2022	102010	R	3,524.18	98 L 000 000 811634 000	MADISON NATIONAL LIF	Group Life - APRIL COVERAGE
03/24/2022	102010	R	209.77	98 L 000 000 811634 000	MADISON NATIONAL LIF	Group Life - APRIL COVERAGE
03/24/2022	102011	R	598.83	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.

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03/24/2022	102011	R	3,105.19	98 L 000 000 811635 000	MADISON NATIONAL LIF	LTD Insurance - APRIL COVERAGE
03/24/2022	102011	R	555.30	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.
03/24/2022	102012	R	288.57	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
03/24/2022	102012	R	190.90	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
03/24/2022	102012	R	176.90	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
03/24/2022	212200725	A	44,099.67	49 E 800 324 254300 000	MIRON CONSTRUCTION C	Order #203170 HS/MS Sunrise
03/24/2022	212200725	A	6,825.94	49 E 800 324 254300 000	MIRON CONSTRUCTION C	Order #203160 SW Referendum Project
03/24/2022	102005	R	249.50	10 E 400 411 136431 000	MSC INDUSTRIAL SUPPL	Classroom Supplies, Only sold in packs of 50. 1 pack of 50 of each. USE CODE MAR99H
03/24/2022	212200726	A	653.17	10 E 800 291 221300 000	MUELLER, SAMUEL	9/7/2021-12/14/2021 College course fall of 21
03/24/2022	212200727	A	2,045.23	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	Cust Acct #STURG100 Maintenance Supplies
03/24/2022	212200727	A	286.50	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	Cust Acct #STURG100 Maintenance Supplies
03/24/2022	212200728	A	31.80	10 E 200 411 241000 000	QUILL LLC	Ms office supplies
03/24/2022	102006	R	1,517.50	10 E 800 324 253000 000	RASS EXCAVATING & MA	Snow Removal - February 2022
03/24/2022	212200729	A	14,112.84	10 E 800 336 253300 000	STURGEON BAY UTILITI	February 2022 Utility Bills
03/24/2022	212200729	A	1,298.10	10 E 800 337 253300 000	STURGEON BAY UTILITI	February 2022 Utility Bills
03/24/2022	212200729	A	755.19	10 E 800 338 253300 000	STURGEON BAY UTILITI	February 2022 Utility Bills
03/24/2022	212200729	A	82.46	10 E 800 339 253300 000	STURGEON BAY UTILITI	February 2022 Utility Bills
03/24/2022	102007	R	356.20	10 E 800 411 231000 000	SCATURO'S BAKING COM	Sub Meeting Lunch (\$323.82 + 10% Tip added)
03/24/2022	212200730	A	36.96	10 E 400 411 241000 000	SCHOOL SPECIALTY, LL	supplies
03/24/2022	212200731	A	200.00	10 E 800 411 239000 000	SKYWARD	e-Sign File for New School Board Officers
03/24/2022	102013	R	1,200.22	98 L 000 000 811647 000	SUPERIOR VISION INSU	VISION INSURANCE - APRIL COVERAGE
03/24/2022	212200732	A	5,513.24	10 E 800 331 253300 000	SYMMETRY ENERGY SOLU	Customer ID 34642 District Gas Billing
03/24/2022	102008	R	175.00	10 E 800 943 162000 000	UW OSHKOSH FOUNDATIO	03.17.22 Track and Field Meet
03/24/2022	212200733	A	2,784.12	10 E 800 351 239000 000	WISCONSIN DOCUMENT I	Acct #GB3909 - Contract #3239-01
03/24/2022	102009	R	122.06	10 E 800 351 239000 000	WISCONSIN MEDIA	Acct #17600 Feb 2022 Monthly Postings
03/24/2022	212200734	A	725,000.00	39 E 800 675 281000 000	ZIONS BANCORPORATION	Acct #8202052 School Building & Improvement Bonds
03/24/2022	212200734	A	191,866.25	39 E 800 685 281000 000	ZIONS BANCORPORATION	Acct #8202052 School Building & Improvement Bonds
03/29/2022	102014	R	18.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
03/29/2022	102014	R	18.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
03/29/2022	102014	R	18.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
03/29/2022	102015	R	224.81	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
03/29/2022	102016	R	400.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
03/29/2022	102017	R	235.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
03/29/2022	102017	R	235.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
03/29/2022	102017	R	235.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
03/29/2022	102018	R	200.30	98 L 000 000 811680 000	WISCTF	Case ID - 2798607 SDU/Tribal Order 55200
03/31/2022	102019	R	181.37	10 E 800 355 263300 000	AT&T	Acct #920 743-5493 930 7 Monthly Billing (03/19/22 - 04/18/22)



CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/31/2022	102020	R	225.52	10 E 800 355 263300 000	AT&T LONG DISTANCE	Acct #831-000-7711 955 Monthly Service Charges
03/31/2022	212200735	A	1,345.66	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/31/2022	212200735	A	53.64	10 E 800 411 253000 000	BELSON CO	Customer #STB650/STB650a Maintenance Supplies
03/31/2022	212200736	A	787.50	10 E 800 310 162000 000	BOOMERANG STADIUM HO	Baseball Game at Booyah Field 4-2-22
03/31/2022	212200737	A	13.97	10 E 400 310 221300 000	BRYFCZYNSKI, MICHAEL	3/17/2022 Replacement Windshield Wiper Blades for the Districts Brown Chevy Malibu. We were in the dells for our conference knowing that Fridays weather would be bad we had to replace them. Both Blades had rubber flapping in the wind as we drove on Wednesday and did not work at all. Zach and Scott can attest to this.
03/31/2022	212200737	A	14.97	10 E 400 342 221300 000	BRYFCZYNSKI, MICHAEL	3/17/2022 Replacement Windshield Wiper Blades for the Districts Brown Chevy Malibu. We were in the dells for our conference knowing that Fridays weather would be bad we had to replace them. Both Blades had rubber flapping in the wind as we drove on Wednesday and did not work at all. Zach and Scott can attest to this.
03/31/2022	102021	R	418.47	21 E 400 411 162204 000	BSN SPORTS REMIT	HS Baseball Apparel
03/31/2022	102021	R	178.00	10 E 400 411 143000 000	BSN SPORTS REMIT	HS PE Shot Puts
03/31/2022	102021	R	196.61	21 E 400 411 162112 000	BSN SPORTS REMIT	HS Girls Golf Coaching Sticks
03/31/2022	102022	R	14,058.00	10 E 800 480 295000 000	CAMCOR, INC	BalanceBox 480A14 + 481A70 400-70 + VESA Interface
03/31/2022	212200738	A	3,605.37	27 E 800 386 156600 341	CESA 7	Customer #462 Personnel Charges 02/01/22 - 02/28/22
03/31/2022	102023	R	500.00	10 E 800 411 253000 000	CITY OF STURGEON BAY	School Share of Sprinkler Cost
03/31/2022	102024	R	284.00	10 E 800 943 162000 000	COLEMAN SCHOOL DISTR	Whistling Straights/Ryder Cup Golf Invites
03/31/2022	102025	R	9,660.00	49 E 800 324 254300 000	CRANE ENGINEERING SA	HS Girls Locker Room
03/31/2022	102026	R	2,399.97	27 E 800 310 218200 011	DOOR COUNTY MEDICAL	PT - February 2022
03/31/2022	102027	R	20.00	27 E 800 310 218100 341	DOOR COUNTY YMCA	Pool Facility Rental 2-24-22
03/31/2022	102028	R	1,792.80	27 E 600 370 156600 341	DOTCOM THERAPY, INC	Speech Therapy Services May 2021
03/31/2022	102028	R	1,692.00	27 E 600 370 156600 341	DOTCOM THERAPY, INC	Speech Therapy Services January 2022
03/31/2022	102028	R	1,776.24	27 E 600 370 156600 341	DOTCOM THERAPY, INC	Speech Therapy Services February 2022
03/31/2022	102028	R	741.60	27 E 600 370 156600 341	DOTCOM THERAPY, INC	Speech Therapy Services September 2021
03/31/2022	212200739	A	212.82	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SR
03/31/2022	102029	R	200.00	10 E 800 310 162000 000	GREEN BAY AREA PUBLI	GB Preble Wrestling Invite

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/31/2022	102030	R	194.79	10 E 400 411 125500 000	INCREASE MUSIC INC	rhythm books for SLO
03/31/2022	212200740	A	40.20	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	repairs and supplies
03/31/2022	212200740	A	59.80	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	repairs and supplies
03/31/2022	212200741	A	487.47	10 E 800 419 249000 000	JOSTENS REMIT	Order #32543928 Graduation Cords
03/31/2022	212200741	A	2,790.00	21 E 400 411 166700 000	JOSTENS REMIT	Order #31467118 Graduation Cap and gown
03/31/2022	212200741	A	15.67	10 E 800 419 249000 000	JOSTENS REMIT	Order #32472681 Graduation Supplies
03/31/2022	212200742	A	105.00	10 E 200 411 125400 000	J W PEPPER & SON INC	20 Copies - "We Don't Talk about Bruno" ePrint SSA 20 Copies - "Dos Oruguitas" ePrint 2-Part
03/31/2022	212200742	A	63.89	10 E 140 411 125000 000	J W PEPPER & SON INC	General music samples for winter concert next year and mini musicals
03/31/2022	212200742	A	441.41	10 E 140 411 125000 000	J W PEPPER & SON INC	General music samples for winter concert next year and mini musicals
03/31/2022	102031	R	43.96	27 E 140 411 158106 341	LAKESHORE LEARNING M	Acct #294068 classroom student supplies
03/31/2022	102031	R	457.70	10 E 120 411 110400 000	LAKESHORE LEARNING M	Acct #294068 4K supplies
03/31/2022	102031	R	21.98	27 E 140 411 158106 341	LAKESHORE LEARNING M	Acct #294068 classroom supply
03/31/2022	102032	R	1,500.00	10 E 800 324 253000 000	LINDSAY MACHINERY, I	Labor to Troubleshoot Sander
03/31/2022	102033	R	164.30	10 E 200 411 121000 000	NASCO	Middle School Art Supplies
03/31/2022	102034	R	675.00	10 E 800 411 252100 000	NEW DOCUMENTS & LABE	GF Checks
03/31/2022	102035	R	33.00	10 E 120 411 111000 000	PIONEER VALLEY BOOKS	magnetic letter trays
03/31/2022	212200743	A	2,631.16	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	Cust Acct #STURG100 Maintenance Supplies
03/31/2022	212200744	A	18.90	10 E 200 411 241000 000	QUILL LLC	Acct #2624111 MS office supplies
03/31/2022	212200744	A	114.22	10 E 200 411 241000 000	QUILL LLC	Acct #2624111 MS office supplies
03/31/2022	212200744	A	2,799.20	10 E 800 417 258000 000	QUILL LLC	Acct #2624111 Copy paper for district
03/31/2022	102036	R	32.69	27 E 140 411 158106 341	REALLY GOOD STUFF	Acct #9061499 supplies
03/31/2022	102037	R	8.93	10 E 400 411 136431 000	ROCKLER WOODWORKING	Classroom Supplies
03/31/2022	102037	R	300.00	10 E 400 449 136431 000	ROCKLER WOODWORKING	Classroom Supplies
03/31/2022	102038	R	3,300.00	10 E 800 480 162000 000	RSCHOOL TODAY	Facilities scheduler renewal/rWorkOrder renewal 06/01/2022 - 05/31/2023
03/31/2022	212200745	A	417.80	50 L 000 000 815000 000	SCHOMMER, AMIE	Refund of Lunch Balance
03/31/2022	212200746	A	37.94	10 E 120 411 110500 000	SCHOOL SPECIALTY, LL	Kindergarten supplies
03/31/2022	212200747	A	24.97	27 E 800 411 223300 341	STAPLES ADVANTAGE	supplies
03/31/2022	102039	R	250.00	21 E 400 310 166324 000	STONE HARBOR RESORT	Prom 2023 Ballroom Deposit
03/31/2022	212200748	A	16.21	10 E 200 411 135200 000	SULLIVAN, PAIGE	2/20/2022 Food supplies, pantry staples
03/31/2022	212200748	A	31.96	10 E 200 449 135200 000	SULLIVAN, PAIGE	2/20/2022 Food supplies, pantry staples
03/31/2022	212200748	A	68.41	10 E 200 411 135200 000	SULLIVAN, PAIGE	2/20/2022 Food supplies, pantry staples
03/31/2022	212200748	A	85.77	10 E 200 411 135200 000	SULLIVAN, PAIGE	3/6/2022-3/15/2022 Supplies bought for students projects and food labs
03/31/2022	212200748	A	10.57	10 E 200 411 135200 000	SULLIVAN, PAIGE	3/6/2022-3/15/2022 Supplies bought for students

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/31/2022	212200748	A	26.57	10 E 200 450 135200 000	SULLIVAN, PAIGE	projects and food labs 3/6/2022-3/15/2022 Supplies bought for students projects and food labs
03/31/2022	102040	R	147.39	21 E 400 411 162204 000	TEAM SPORTING GOODS	HS Baseball Helmet Decals
03/31/2022	102040	R	278.62	21 E 400 449 162104 000	TEAM SPORTING GOODS	HS Softball Batting Helmets
03/31/2022	102041	R	102.75	10 E 800 353 263300 000	UNITED PARCEL SERVIC	Shipper #586902 Monthly Parcel Service
03/31/2022	102042	R	2,714.80	50 E 800 324 257220 000	WORDWARE INC	Annual Service/Support and License Renewal 7/1/22 - 6/30/23
03/02/2022	202101484	W	374.59	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Tjernagel \$374.59
03/02/2022	202101482	W	51.14	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
03/02/2022	202101482	W	1,140.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
03/02/2022	202101482	W	2,484.50	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
03/02/2022	202101482	W	636.37	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
03/02/2022	202101482	W	2,613.33	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
03/02/2022	202101483	W	410.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/02/2022	202101483	W	123.96	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/02/2022	202101483	W	300.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
03/07/2022	202101681	W	509.72	50 E 800 415 257250 000	PEPSI-COLA OF GREEN	HS Vending
03/16/2022	202101686	W	374.59	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Tjernagel \$374.59
03/16/2022	202101684	W	51.14	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
03/16/2022	202101684	W	1,140.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
03/16/2022	202101684	W	2,484.50	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
03/16/2022	202101684	W	707.07	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
03/16/2022	202101684	W	2,613.33	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
03/16/2022	202101685	W	410.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/16/2022	202101685	W	123.96	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
03/16/2022	202101685	W	300.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
03/18/2022	202101683	W	5,798.56	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	Acct #0401972111-00007 District Gas
03/22/2022	202101705	W	-5.99	10 E 400 411 136000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	38.67	50 E 800 449 257000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	19.98	50 E 800 415 257250 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	22.98	50 E 800 415 257250 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	288.00	50 E 800 449 257000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	196.00	10 E 800 480 295000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	494.00	10 E 800 480 295000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/22/2022	202101705	W	84.99	10 E 800 480 295000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	384.99	10 E 800 480 295000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	131.96	10 E 800 480 295000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	79.96	10 E 800 480 295000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	18.41	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	10.61	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	28.70	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	21.28	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	38.99	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	269.99	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	45.60	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	55.50	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	190.00	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	150.00	10 E 800 449 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	166.15	10 E 800 449 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	67.88	10 E 800 411 253000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	15.03	50 E 800 411 257000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	26.42	50 E 800 415 257250 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	23.99	50 E 800 415 257250 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	23.97	50 E 800 415 257250 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	17.05	50 E 800 411 257000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	23.99	50 E 800 415 257250 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	60.00	50 E 800 415 257250 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	17.50	50 E 800 411 257000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101705	W	12.89	50 E 800 411 257000 000	AMAZON.COM	Amazon Credit Card Payment AP Invoice.
03/22/2022	202101706	W	20.39	10 E 120 411 110500 000	AMAZON.COM	Kindergarten supplies
03/22/2022	202101707	W	52.47	10 E 120 411 110500 000	AMAZON.COM	Kindergarten supplies
03/22/2022	202101708	W	27.96	10 E 120 411 110500 000	AMAZON.COM	Kindergarten supplies
03/22/2022	202101709	W	20.85	10 E 120 411 110500 000	AMAZON.COM	Kindergarten supplies
03/22/2022	202101710	W	49.96	10 E 120 411 110500 000	AMAZON.COM	Kindergarten supplies
03/22/2022	202101711	W	11.99	10 E 400 411 136360 000	AMAZON.COM	Classroom Supplies

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/22/2022	202101712	W	25.63	10 E 400 411 136360 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101713	W	61.20	10 E 120 411 126000 000	AMAZON.COM	Art Supplies
03/22/2022	202101714	W	15.19	10 E 800 432 222200 031	AMAZON.COM	Library books
03/22/2022	202101715	W	14.39	10 E 800 432 222200 031	AMAZON.COM	Library books
03/22/2022	202101716	W	12.58	10 E 800 432 222200 031	AMAZON.COM	Library books
03/22/2022	202101717	W	14.99	10 E 800 432 222200 031	AMAZON.COM	Library books
03/22/2022	202101718	W	18.20	27 E 140 411 158106 341	AMAZON.COM	Items to be purchased for Sensory Room at Sunrise.
03/22/2022	202101718	W	21.79	27 E 140 411 158107 341	AMAZON.COM	Items to be purchased for Sensory Room at Sunrise.
03/22/2022	202101719	W	56.87	27 E 140 411 158106 341	AMAZON.COM	Items to be purchased for Sensory Room at Sunrise.
03/22/2022	202101719	W	68.08	27 E 140 411 158107 341	AMAZON.COM	Items to be purchased for Sensory Room at Sunrise.
03/22/2022	202101720	W	109.95	10 E 120 411 110500 000	AMAZON.COM	Literacy Related Kindergarten Order--mirrors
03/22/2022	202101721	W	13.99	27 E 120 411 158115 341	AMAZON.COM	velcro classroom
03/22/2022	202101722	W	17.75	27 E 120 411 158115 341	AMAZON.COM	velcro classroom
03/22/2022	202101723	W	17.60	10 E 400 411 136000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101724	W	6.42	10 E 400 411 136000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101725	W	12.42	10 E 400 411 136000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101726	W	69.00	10 E 400 411 136000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101727	W	13.95	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101728	W	15.00	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101729	W	9.99	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101730	W	6.99	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101731	W	29.95	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101732	W	9.98	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101733	W	33.50	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101734	W	36.99	10 E 120 411 110400 000	AMAZON.COM	4K Supplies
03/22/2022	202101735	W	68.05	10 E 400 411 136000 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101736	W	34.99	10 E 100 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101737	W	7.99	10 E 100 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101738	W	34.99	10 E 100 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101739	W	6.99	10 E 100 411 222200 000	AMAZON.COM	Library Supplies
03/22/2022	202101740	W	64.47	10 E 200 411 241000 000	AMAZON.COM	Book formative assessment
03/22/2022	202101741	W	11.20	10 E 140 411 113000 000	AMAZON.COM	third grade supplies
03/22/2022	202101742	W	8.33	10 E 140 411 113000 000	AMAZON.COM	third grade supplies
03/22/2022	202101743	W	2.57	10 E 140 411 113000 000	AMAZON.COM	third grade supplies
03/22/2022	202101744	W	8.08	10 E 140 411 113000 000	AMAZON.COM	third grade supplies
03/22/2022	202101745	W	74.97	10 E 140 411 110000 000	AMAZON.COM	2021-2022 PBIS Supplies
03/22/2022	202101746	W	79.35	10 E 400 411 136360 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101747	W	8.95	10 E 400 411 136360 000	AMAZON.COM	Classroom Supplies
03/22/2022	202101748	W	34.99	10 E 140 411 121000 000	AMAZON.COM	Art Supplies for Fibers Studio
03/22/2022	202101749	W	14.88	10 E 140 411 121000 000	AMAZON.COM	Art Supplies for Fibers Studio
03/22/2022	202101750	W	17.98	10 E 140 411 121000 000	AMAZON.COM	Art Supplies for Fibers Studio
03/22/2022	202101751	W	16.49	10 E 140 411 121000 000	AMAZON.COM	Art Supplies for Fibers Studio
03/22/2022	202101752	W	34.77	10 E 140 411 121000 000	AMAZON.COM	Art Supplies for Fibers Studio
03/22/2022	202101753	W	20.78	10 E 140 411 121000 000	AMAZON.COM	Art Supplies for Fibers Studio
03/22/2022	202101754	W	18.99	10 E 140 411 121000 000	AMAZON.COM	Art Supplies for Fibers Studio

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
03/22/2022	202101755	W	57.44	10 E 140 411 121000 000	AMAZON.COM	Studio Art Supplies for Fibers
03/22/2022	202101756	W	21.98	27 E 800 411 218101 341	AMAZON.COM	Studio OT Supplies
03/22/2022	202101757	W	15.99	27 E 800 411 218101 341	AMAZON.COM	OT Supplies
03/22/2022	202101758	W	8.56	27 E 800 411 218101 341	AMAZON.COM	OT Supplies
03/22/2022	202101759	W	13.99	27 E 800 411 218101 341	AMAZON.COM	OT Supplies
03/22/2022	202101760	W	17.96	27 E 800 411 218101 341	AMAZON.COM	OT Supplies
03/22/2022	202101761	W	8.99	27 E 800 411 218101 341	AMAZON.COM	OT Supplies

1,519,530.92 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	445.20	270,790.18	271,235.38
21	SPECIAL REVENUE - GIFTS	0.00	11,917.07	12,205.73	24,122.80
27	SPECIAL EDUCATION	0.00	0.00	15,042.55	15,042.55
39	DEBT SERVICE FUND	0.00	0.00	916,866.25	916,866.25
49	CAPITAL PROJECTS FUND	0.00	0.00	99,385.93	99,385.93
50	FOOD SERVICE FUND	417.80	0.00	13,532.06	13,949.86
80	COMMUNITY SERVICE FUND	0.00	0.00	1,267.46	1,267.46
98	PAYROLL CLEARING FUND	177,660.69	0.00	0.00	177,660.69
***	Fund Summary Totals ***	178,078.49	12,362.27	1,329,090.16	1,519,530.92

\*\*\*\*\* End of report \*\*\*\*\*

**Kaara McHugh**  
1378 Shirley St  
Green Bay, WI 54304  
[kaara.mchugh@gmail.com](mailto:kaara.mchugh@gmail.com)

March 16, 2022

Dear Mark Smullen,

I am writing this letter to notify you formally that I am requesting a release from my position as Choir Teacher at TJ Walker Middle School, effective March 16, 2022. My initial childcare plans fell through and thus, I will need to stay at home to care for my son.

I appreciate the opportunity for professional growth you provided during my time at TJ Walker Middle School. Thank you for your support and encouragement.

Please let me know how I can help during the transition period. I wish you and Sturgeon Bay Schools the best.

Sincerely,

Kaara McHugh



Ben Olejniczak  
1378 Shirley St  
Green Bay, WI 54304  
(920) 265-6378  
Personal email: [ben@thestudio12.com](mailto:ben@thestudio12.com)

Dear Keith and Mark,

Please accept this letter as a formal notification of my resignation from the position of Middle and High school choir/theater director, effective at the conclusion of the Spring 2022 semester.

I have thoroughly enjoyed my work here with the students of the Sturgeon Bay school district, and am thankful for the opportunities and family-like atmosphere that this part of the state provides. I have opportunities at the college level and in my own private studio ventures to start projects and initiatives that are near and dear to me, and will be pursuing that avenue.

Please consider me a music resource to the Sturgeon Bay School District upon my departure - I am happy to help with performance placements, voice lessons, or even assistance with theater ventures as an independent entity (before I was a teacher, I supplemented music programs as a contractor, and this will be part of my future plans).

Again, thank you for the opportunities that have been provided to me, and for your kindness over my time here.

Sincerely,  
Ben Olejniczak



Ann Demeuse <ademeuse@sbsdmail.net>

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## Fwd: Project 180 resignation

1 message

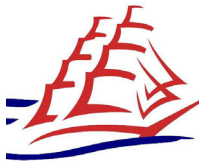
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**Keith Nerby** <knerby@sbsdmail.net>  
To: Ann Demeuse <ademeuse@sbsdmail.net>

Fri, Apr 1, 2022 at 3:58 PM

I am not sure if this needs to go to the Board or not, but sharing it in case.

Thanks,



**Keith A. Nerby**  
Principal

**Sturgeon Bay High School**  
920.746.2802  
#clipperpride



----- Forwarded message -----

From: **Jennifer Ohandley** <johandley@sbsdmail.net>  
Date: Fri, Apr 1, 2022 at 3:55 PM  
Subject: Project 180 resignation  
To: Keith Nerby <knerby@sbsdmail.net>

As much as I hate to, I am resigning from my role as the Project 180 advisor for Sturgeon Bay High School at the end of the 2021-22 school year. I currently share this role with Morgan and to my knowledge, she is still willing to be a co-advisor with anyone who is willing to share this role with her.

Thank you,  
Jenni

--

Jenni O'Handley  
Pronouns: she, her, hers  
School Counselor  
Sturgeon Bay High School  
ph. 920.746.3867  
fax 920.746.3888  
[johandley@sbsdmail.net](mailto:johandley@sbsdmail.net)

"I am alive. I have this day. What good will I do today." -Benjamin Franklin

[Door County Crisis/Suicide Intervention Hotline 920.746.2588](tel:920.746.2588) or text "Hopeline" to 741741

----- Forwarded message -----

From: **Darlene Swafford-Peterson** <[dswafford-peterson@sbsdmail.net](mailto:dswafford-peterson@sbsdmail.net)>

Date: Tue, Apr 12, 2022 at 11:47 AM

Subject: Retirement

To: Jennifer Spude <[jspude@sbsdmail.net](mailto:jspude@sbsdmail.net)>

After much consideration, my husband and I have made the decision to retire and move to Georgia to be closer to my family.

I've told you from the beginning, I love my job. If I hadn't been working at Bosco, I don't know that I could have been away from my grandchildren this long! I treasure the friendships I've made here and will miss you all terribly.

I had hoped to work until the end of the school year but I'm going to have to make my last day, May 31 due to the closing of my home.

Thank you for the awesome job opportunity you've afforded me.

Sincerely,  
Darlene Peterson

--

Jenny Spude, RDN, CD  
Sturgeon Bay School District  
1230 Michigan St, Sturgeon Bay WI 54235  
920.746.3877

PROPOSED LADDER			CURRENT LADDER (PLUS T.O.L. STIPENDS)	
1.00%	\$ 75,121.00	Y		
1.50%	\$ 74,378.00	X		
1.50%	\$ 73,278.00	W		
1.50%	\$ 72,195.00	V		
1.50%	\$ 71,129.00	U*	\$ 68,660.00	\$500+\$250+1.24%
1.50%	\$ 70,077.00	T*	\$ 68,154.00	\$250+1.24%
1.50%	\$ 69,042.00	S*	\$ 67,900.00	1.24%
2.00%	\$ 68,021.00	R	\$ 67,069.00	2.00%
2.00%	\$ 66,688.00	Q	\$ 65,754.00	2.00%
2.00%	\$ 65,380.00	P	\$ 64,465.00	2.00%
2.00%	\$ 64,098.00	O	\$ 63,201.00	2.00%
2.00%	\$ 62,841.00	N	\$ 61,962.00	2.00%
2.00%	\$ 61,609.00	M	\$ 60,747.00	2.00%
3.50%	\$ 60,401.00	L	\$ 59,555.00	3.50%
3.50%	\$ 58,359.00	K	\$ 57,542.00	3.50%
3.50%	\$ 56,385.00	J	\$ 55,596.00	3.50%
3.50%	\$ 54,478.00	I	\$ 53,716.00	3.50%
3.50%	\$ 52,636.00	H	\$ 51,899.00	3.50%
4.00%	\$ 50,856.00	G	\$ 50,144.00	4.00%
4.00%	\$ 48,900.00	F	\$ 48,215.00	4.00%
4.00%	\$ 47,019.00	E	\$ 46,361.00	4.00%
4.00%	\$ 45,211.00	D	\$ 44,578.00	4.00%
4.00%	\$ 43,472.00	C	\$ 42,863.00	4.00%
4.50%	\$ 41,800.00	B	\$ 41,215.00	4.50%
4.50%	\$ 40,000.00	A	\$ 39,440.00	4.50%

\*Note that rungs S, T, & U do not exist in the current ladder.

Teachers at those levels have received longevity stipends over the past 3 years. These rungs would be added.



# 2022-2023 CESA 8 - SERVICE AGREEMENT

This contract is made as of the last date set forth opposite any signature hereto by and between Cooperative Educational Service Agency 3 ("CESA"), and the School District of Sturgeon Bay ("District").

### Background

WHEREAS, CESA is authorized to provide educational and related services to school districts on a cooperative basis and is authorized to enter into service contracts with school districts, county boards of supervisors, and other cooperative educational service agencies, as provided in Chapter 116, of the Wisconsin Statutes;

WHEREAS, the District desires to purchase such services from CESA during the 2022-2023 school year; NOW, THEREFORE, the parties agree to the following:

### Agreement

1. **Services and Fees.** CESA shall provide the below services listed with a dollar amount > than zero during the term of this Agreement.

Please note the following:

- Detailed service descriptions are available in the CESA 8 Services/Programs Cost Booklet.
- Budget amounts are only included for services that are currently being utilized. Please refer to the cost booklet for contact information for pricing of additional services.
- Final billings will be based on actual 2022-23 allocations.

**Sign and return complete contract to CESA 8 Business Office by April 30, 2022 or upon approval.**

PROGRAMS/SERVICES:	Notes	Projected Budget Cost	✓ Renew/Add	✓ Non-Renew
<b>Business/Financial Services</b>		<b>\$0.00</b>		
Licensed Business Manager Services	0 Days			
Financial Management oversight	0 Days			
AP/Payroll Services	0 Days			
Human Resources	0 Days			
<b>Career and Technical Education (CTE)</b>		<b>\$0.00</b>		
Curriculum, Instruction, and Assessment (CIA) Services	0 Days	\$0.00		
Education for Economic Development (E4ED) Services		\$0.00		
<b>Student Services Programs and Services</b>		<b>\$50,015.00</b>		
Audiology	0 Units	\$0.00		
Director of Special Education/Pupil Services	0 Days	\$0.00		
Deaf Hard of Hearing	2,336 Units	\$49,510.00		
Early Childhood Program Support	0 Days	\$0.00		
Interpreter	0 Units	\$0.00		
Occupational Therapy	0 Units	\$0.00		
Occupational Therapy Assistant	0 Units	\$0.00		
Orientation & Mobility (VI only)	0 Units	\$0.00		
Physical Therapy	0 Units	\$0.00		
Physical Therapy Assistant	0 Units	\$0.00		
School Psychologist	0 Days	\$0.00		
School Nurse	0 Days	\$0.00		
Special Education Teacher - Cross Categorical	0 Days	\$0.00		
Speech/Language	0 Days	\$0.00		
Student Services Contracted Services	0 Days	\$0.00		
Visually Impaired	24 Units	\$505.00		
<b>Assistive Technology</b>		<b>\$0.00</b>		
<b>Autism or Behavioral Services</b>		<b>\$0.00</b>		
<b>Parent Educator</b>		<b>\$0.00</b>		

Professional Development for SP ED/Student Services		\$0.00		
School-Based Services (Billings)	\$3.20 per Sp Ed student with IEP			
Transition/Vocational Services		\$0.00		
DPI Grant/Integrated Services Contracts	DPI Grants/Contracts	TBD		
<b>TOTAL:</b>		<b>\$50,015.00</b>		

**RETURN BY: April 30, 2022 or upon approval.**

2. **Payment of Wages.** CESA shall be responsible for paying the wages of its employees who provide services to the District hereunder. Such individuals shall remain employees of CESA at all times they are providing the services contemplated by this Agreement to the District and shall not be considered District employees.
3. **Public Funds.** CESA shall agree to forward federal and/or state funds which are due the District as soon as possible after CESA's receipt of said funds.
4. **Payment of Fees.** The District agrees to reimburse CESA for its proportionate share of costs of the service provided under this contract including, but without limitation, expense, collective bargaining, unemployment compensation, and monetary awards by courts, back pay amounts per Paragraph 5 below and agencies as per Section 116.03(4). The District agrees to pay monthly pro-rata costs in advance for services rendered. Monthly payments to be made from August through May on all but Special Education services. Special Education services will be billed for thirty percent (30%) of the budget amount in July. In October a billing for Special Education services will be sent after staff and enrollment adjustments for the total, less the amount billed in July. The District shall pay CESA in seven (7) equal payments from November through May. All of CESA's billings will be based on budgeted estimated costs, except the final billing which shall reflect cost of the service. Transportation of children will be furnished by each school district.
5. **Parity in Wages.** CESA and the District recognize that it is to their mutual benefit that the wages of CESA employees who provide services at the District be consistent with the wages of District employees providing similar services, such as teachers and paraprofessionals. Accordingly, the District and CESA agree that, in the event that the District increases the wage rates of its employees for services rendered during the term of this agreement, even if such increase is implemented after the term of this Agreement, the District will be responsible to CESA for the cost to CESA of matching such District wage increase for those CESA employees providing services to the District hereunder.
6. **Term.** The term of this Agreement shall be July 1, 2022 through June 30, 2023.
7. **Modification.** No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing by CESA and the District.
8. **Applicable Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have set their hands the date written below:

SCHOOL DISTRICT OF Sturgeon Bay

By: \_\_\_\_\_  
President or Clerk of Board of Education

By: J. Ferry  
District Administrator

Date: 3/28/22

COOPERATIVE EDUCATIONAL SERVICE AGENCY 8, Gillett, Wisconsin 54124

By: \_\_\_\_\_  
Chairman, Board of Control

By: \_\_\_\_\_  
Secretary, Board of Control

Date: \_\_\_\_\_

**RETURN BY: April 30, 2022**

## MEMO

**To:** Board of Education  
**From:** Keith Nerby and Mark Smullen  
**Date:** April 11, 2022  
**Subject:** TJW Walker Middle school & Sturgeon Bay High School Safety Drill Report

### Fire Evacuation Drills

Fire evacuation drills are held at least once a month. Drill times vary throughout the school year. Staff and students practice evacuating the building at different times within our school schedule. Evacuation times are recorded in a log in the Sturgeon Bay High School Office. School office and shared with the Sturgeon Bay Fire Department.

### Lockdown Drill – March 10, 2022

On March 10, 2022, Sturgeon Bay High School and T. J. Walker Middle School conducted a lockdown drill. Substitute teachers in the middle school were notified in advance. At the beginning of the school year, staff members were directed to review the entire Run, Hide, Fight Crisis Management Plan with their Period 4 students.

The drill was initiated over our public address system at 1:50 p.m. with the following announcement read three times: “Attention, Students and Staff: At this time, we will be conducting a lockdown drill. Please move to designated areas within the classroom and remain silent until the all-clear instruction is given.” The drill was completed within 10 minutes (2:00 p.m.). Drill specifics are logged in the respective school offices.

Our school district implements the Run, Hide, Fight Crisis Management Plan, which is endorsed by the Sturgeon Bay Police Department and the Door County Sheriff’s Department. A copy of the plan is posted in each room. As students were in class at the time of the drill, teachers had already taken attendance, and absences had been reported to the office.

During the drill, the middle school principal, high school principal, and liaison officer checked all doors. The following security concerns were found:

- The door to the High School Varsity locker room was unlocked. The lights were on, and no students were sheltered in place.
- High School Alumni Hall has no ability to shelter without being seen because of the glass
- The Boys and Girls Locker Rooms were unlocked and open.
- There was talking heard through the doorway to the Middle School 6th Grade classroom.
- The Middle School 7th Grade English room was unlocked and no students were in the room.
- The Middle School Choir classroom was unlocked with lights off.
- The Middle School classrooms (220 and 221) were left unlocked with lights and no student was in either classroom.

After the drill concluded, staff members were requested to alert principals with any concerns regarding implementation of the plan. The liaison officer is scheduled to report on the drill at the next Safety Committee meeting.

Successful highlights:

This lockdown drill was efficiently implemented resulting in a drill time of only 10 minutes. The middle school had zero students in the hallways. All middle school classrooms that had a student or teacher inside were locked and closed. All high school rooms that had a student or teacher inside were locked and closed.

Focus areas for the next drill:

Four classrooms and two locker rooms were unlocked. We met and reviewed areas that need to be secured by neighboring classroom teachers. The high school PE teacher locks the locker room entrances located between the high school and middle school. The high school choir teacher is responsible for locking each Choir classroom. Middle School rooms 220 and 221 were left unlocked and these will be the responsibility of the Special Education teacher and Teacher Associates.

Secondly, the middle school had four disruptive students in one classroom. All four student's parents were informed of the situation by the Middle School Principal. A disciplinary action was put into place for each of the four students.

Tornado Drill

- Middle School - April 7 at 1:15 PM
- High School - April 14th at 12:10 PM

Certifications:

Our Board of Education will meet to discuss this drill on April 20, 2022, during our monthly meeting.

Our school certifies that this drill was conducted on \_\_\_\_\_,

and this written evaluation was sent to and reviewed by the Board of Education on

\_\_\_\_\_.

High School Principal Signature: \_\_\_\_\_

Middle School Principal Signature: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_

Board of Education President Signature: \_\_\_\_\_



# The School District of Sturgeon Bay

1230 MICHIGAN STREET, STURGEON BAY, WI 54235-1431

Website: [www.sturbay.k12.wi.us](http://www.sturbay.k12.wi.us)

PHONE 920-746-2800

FAX 920-746-3888

To: Board of Education  
From: Brian O'Handley, Principal, Sunrise Elementary School  
Date: April 4th, 2022  
Re: 2021-2022 Sunrise School Safety Drill Report

## Fire Evacuation Drills:

Fire evacuation drills are held at least once each month. Drill times vary throughout the school year so staff and students practice evacuating at different times and locations. Sturgeon Bay Fire Department personnel are present for one or more drills during the year to observe, and to sometimes obstruct exits to enhance the reality of these drills. Evacuation times are recorded in a log in the Sunrise Elementary School office and shared with the SBF. For the months of September through February due to COVID-19, the fire alarm was tested prior to the beginning of the school day. Each class also practiced evacuating the building on their own. This kept classes from mixing together during the drill. Normal fire evacuation drill resumed in March.

## Modified Lockdown Drill:

On Wednesday, October 27th Sunrise Elementary Schools conducted a modified lockdown drill. The drill was led by our School Resource Officer, Derek Jennerjohn, and myself. Teachers and students were notified in advance, with extra consideration for special needs students. Before the drill our staff took time with students to review the procedures and purpose of a modified lockdown. The drill was initiated over our public address system at Sunrise at approximately 8:43 as, *"Attention students and staff: At this time, we will be conducting a Modified Lockdown Drill. Please continue with classroom instruction and remain in your classroom until the all clear instruction is given."* This announcement was repeated 3 times.

Sunrise Elementary students and staff are trained how to properly respond to modified lockdown drills. Students and staff are trained to quickly and safely return to their classrooms. Staff are trained to lock their classroom doors and continue working as normal. Students and staff are also trained to not allow anyone to leave their rooms until the drill has ended. School entrance doors also had signs posted letting visitors know we were conducting a safety drill, and that no one was allowed to enter until the drill was completed. During the drill all doors were checked and almost all were found to be locked. For those few rooms where doors were not locked, room numbers and staff names were recorded.

After the drill concluded classrooms debriefed the drill. They discussed the purpose of the drill, the observed outcomes and any additional issues that came up. The lockdown drill team also debriefed. Staff were either retrained on the procedures for a modified lockdown, or any issues causing doors to not be properly locked were addressed.

Successful highlights:

There were no staff members who mistook this modified lockdown drill for a full lockdown drill. All teaching staff continued teaching as normal. There were no issues with students or staff in the hallways during the drill.

Focus areas for the next drill:

We will be conducting a full lockdown drill during the 2nd trimester to practice the "Hide" portion of Run Hide Fight. During the drill we will be ensuring all staff are able to lock their doors. We will also be testing how well our new, additional loudspeakers work at Sunrise.

Certifications:

This report is being submitted to the Sturgeon Bay Board of Education for their April meeting on Wednesday, April 20th.

Our school certifies that this drill was conducted on Wednesday, October 27th, and this written evaluation was sent to and reviewed by the school board on Monday, April 11th.

Principal Signature:

A handwritten signature in black ink, appearing to be the name 'L. J. ...' with a stylized flourish at the end.

Superintendent Signature:

School Board President Signature:

## Fire Drill

Each Month of this school year, Sawyer School held a fire drill. Staff and students were notified of the fire drill dates and times on **September 30th, 2021, October 28th, 2021, November 11th, 2021, December 16th, 2021** and **January 13th, 2022**. On **February 28th, 2022** and **March 15th 2022** unannounced fire drills were also held where staff and students were only told the week of the fire drill. There will be two more unannounced fire drills during this school year, planned for **April 13th, 2022** and one in **May 2022**.

## Tornado Drills

SRO Jennerjohn worked with our City's Fire Chief and the Principal DeVillers to determine the best spaces for students and staff to go in the event of a tornado. Principal DeVillers shared expectations and locations for each classroom for a Tornado Drill. Sawyer staff and students participated in a Tornado Drill during the state-wide Weather Awareness Day on **April 7th at 1:45pm**. Students and staff were told to go to their locations over the public address system and assume the correct position to ensure their safety. All staff and students successfully engaged in the Tornado Drill.

## Modified Lockdown Drill

Because of a student with a medical emergency, the students and staff at Sawyer had the opportunity to implement a Modified Lockdown Drill twice during this school year. After the first drill, the staff reflected and reviewed the expectations and then effectively implemented the second Modified Lockdown Drill.

## Lockdown Drill

Sawyer School plans to conduct an announced Lockdown Drill on **April 28th, 2022**. Prior to this type of drill, our School Resource Officer (SRO) Jennerjohn led each classroom in a review of the procedures for this type of drill. The announced lockdown drill will be initiated over our public address system at approximately **1:20pm on April 28th, 2022**. The staff and students will be told the following: *"Attention students and staff..at this time, we will be conducting a Lockdown Drill. Please move to a designated area within the classroom and remain silent until the all clear instruction is given."* (This announcement will be repeated 3 times.) There will also be an unannounced Lockdown Drill on **May 10th, 2022** using the same message.

For a Lockdown Drill, our students are trained to move away from sight and maintain silence. Our teachers are trained to lock their classroom door, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all students. During this type of drill Principal DeVillers and SRO Jennerjohn will check each classroom door.

The only exception to this procedure is for the EC and 4K students and staff whose rooms are in the new addition and have doors that go directly outside. The students and staff in those classrooms will practice leaving the building and move toward the Rally Point. Right now, our Rally Point is in the Co-Op building off of Lansing Street. OSRO Jennerjohn and Principal DeVillers are looking for a new rally point for next school year because of the increased size of the student and staff population. We plan to hold a full Lockdown Drill, including a trip to our new Rally Point in the early fall during the 2022-2023 school year.

## Successful Highlights:

With the consolidation of the staff from Sunset and Sawyer and the new addition, it was a challenge to effectively create procedures and implement all safety drills. The staff has worked collaboratively and diligently with each other, Principal DeVillers, SRO Jennerjohn and the City's Fire Chief to combine past practices and our current situation to effectively teach, practice, and implement all drill procedures seamlessly.

Students and staff quickly and safely traveled to their designated spots for all Fire and Tornado Drills and have practiced and are prepared for our upcoming Lockdown Drills. I am proud of everyone for their hard work and commitment to keep our students and each other safe!

**Focus Area for Next Year**

Next Fall of the 2022-2023 school year, Principal DeVillers and SRO Jennerjohn will work together with city and community members to plan and implement a full Lockdown Drill that includes walking to a new Rally Point with all students and staff.

**Certifications**

Our school certifies that the drills outlined in this report were/will be conducted as planned and this written evaluation was sent to and reviewed by the school board on \_\_\_\_\_.

Principal Signature: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_

School Board President Signature: \_\_\_\_\_

# Northeast Wisconsin Youth Apprenticeship (NEWYA) Services Agreement

This Youth Apprenticeship Services Agreement is made as of later of the dates on the signature page to this Agreement, by and among Cooperative Educational Services Agency 7 (“**CESA 7**”), Greater Green Bay Chamber (“**GGBC**”) Luxemburg-Casco School District (“**LCSD**” and GGBC, when not individually referred to, together with CESA 7, “**Agents**”) and Sturgeon Bay School District (“**the District**”). CESA 7, LCSD, GGBC and the District are each referred to as a “Party,” and together, as the “Parties.”

## RECITALS

- A.** Agents have received a youth apprenticeship grant from the Wisconsin Department of Workforce Development (“DWD”) (the “Grant”) to support a youth apprenticeship program for the benefit of the District and its participating students (the “Program”) for the school year beginning July 1, 2022 and ending June 30, 2023.
- B.** The Grant provides funds to Agents to support the supervision of students in the Program, currently, with \$1,100 allocated to each participating student (the per student funds may vary year to year based on funding from DWD).
- C.** Agents have formed a consortium of interested parties, including Agents, DWD, participating school districts and Northeast Wisconsin Youth Apprenticeship (the “Consortium”) to administer, deliver the Services, as defined below, and benefit from the Services.
- D.** The District desires to join or continue its participation in the Consortium and obtain the benefits of the Program.
- E.** The Parties desire that Agents provide youth apprenticeship coordination and day-to-day supervision of the Program for the 2022-2023 grant year (the “Services”).
- F.** The Parties desire to set forth the terms by which the Grant will be apportioned, administered and used.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

**1. ALLOCATION OF GRANT FUNDS.** The per student proceeds of the Grant shall be distributed as follows: CESA 7 will provide salary and benefits of the Northeastern Wisconsin Youth Apprenticeship employee(s) designated to deliver the Services as provided in the service agreement. Any remaining per student proceeds will be distributed to the participating school districts on a prorata basis according to the number of Program students placed in each participating school district.

## **2. USE OF GRANT FUNDS.**

**(a) Approved Uses.** Agents and the District shall use Grant funds as authorized under Wis. Stat. Section 20.445(1)(e) and in accordance with Wis. Stat. Section 106.13, for the following activities, which include the Services:

### **(i) Coordination activities:**

- (A)** Coordinating youth apprenticeship activities within and among participating school districts, postsecondary institutions, employers, and Registered Apprenticeship Training Representatives;
- (B)** Coordinating secondary and postsecondary education and related instruction for the students;
- (C)** Coordinating overall school-based and work-based learning for youth apprentices;
- (D)** Recruiting students to participate in the Youth Apprenticeship Program;
- (E)** Recruiting employers to provide training and supervision for youth apprentices;
- (F)** Monitoring the progress of youth apprentices
- (G)** Providing materials and tools needed by the Program Coordinator to provide marketing and/or training for employers, students, parents and other stakeholders, e.g.,

portable A/V equipment, table top displays.

**(H)** Providing career and college readiness support including Carl Perkins Grant writing services and support, ACP lesson grades 6-12, small group and individual student/parent conferencing, course handbook alignment, Local and Regional Pathway Development.

**(ii) Student supports**

**(A)** Providing the required related instruction for the youth apprentices (may include educational software license). Classes or software used by both youth apprenticeship and non-youth apprenticeship students must be prorated by the number of youth apprenticeship students compared to total class enrollment/software usage; and

**(B)** Providing Support services for participating students, including safety gear and other items necessary to start employment, as needed on an individual student basis.

**(b) Prohibited Uses.** The Consortium shall not use the Grant funds and shall not be reimbursed for any of the following:

**(i)** Youth apprentice wages, fringe benefits, stipends or direct cash assistance;

**(ii)** Classroom instruction for non-youth apprenticeship students;

**(iii)** Paying for equipment for participating employers;

**(iv)** Purchasing classroom materials;

**(v)** Purchasing or repair of vehicles;

**(vi)** Transportation for students to and from worksites or related instruction sites;

**(vii)** Out-of-state travel for staff or students;

**(viii)** Paying or reimbursement of staff or student costs for conferences, workshops, memberships that do not directly benefit the Program;

**(ix)** Providing funds directly to a business or employer;

**(x)** Such other uses that are incompatible with the terms of the Grant or applicable law.

**3. AGENTS' RESPONSIBILITIES:** Agents will provide services in the form of staffing to support the Program for the District, which in no event shall result in a ratio of staff persons to students of less than 1:80. The Services to be provided by Agents shall include:

**(a)** serve as a liaison between DWD and the other Parties;

**(b)** coordinate issues of general significance to the Consortium;

**(c)** provide leadership in youth apprenticeship;

**(d)** coordinate the Program under the guidance of authorized representatives of the District;

**(e)** coordinate marketing and build strategic relationships with parents, students, employers, higher education, and community organizations;

**(f)** conduct successful employer mentor training for employers;

**(g)** recruit high school students in the District for the Program;

**(h)** provide mentorship in resume writing, interviewing, career pathways, registering youth apprenticeships, student schedules and related high school courses;

**(i)** enter student information into the DWD database and fill out appropriate forms/reports in a timely fashion;

**(j)** provide support to the District in job coaching, conflict resolution, student evaluation, policy and safety management; and ensure student success through developing a safe and engaging learning environment, resolving student and faculty conflict and modeling customer service.

All Services will be performed in a competent fashion in accordance with applicable standards and all services are subject to final approval by Agents prior to payment.

**4. DISTRICT RESPONSIBILITIES:** The District shall:

- (a) identify students who will be participating in the Program;
- (b) coordinate with Agents regarding all aspects of the Program that Agents reasonably determine requires such coordination;
- (c) provide a safe and appropriate environment at all times when the Services are being delivered upon District facilities; and
- (d) promptly report to Agents any complaints regarding the performance of the Services or the Program.

**5. CESA 7 AS FISCAL AGENT:** CESA 7 shall be solely responsible to administer Grant funds according to the terms of this Agreement. CESA 7 shall be a fiduciary on behalf of the other Parties as to the handling and disbursement of Grant funds.

**6. GENERAL RESPONSIBILITIES:** All of the Parties will abide by the Program requirements as set forth in Attachment 1, Assistant Regional Youth Apprentice Job Description, Attachment 2, RFP Youth Apprentice Guidelines (Wisconsin Youth Apprenticeship Manual), both of which are incorporated into this Agreement by this reference.

**7. TERM:** This Agreement shall commence on \_\_\_\_\_, 202\_, and, unless sooner terminated as provided below, shall continue through June 30, 2023.

**8. CONFIDENTIALITY:** In the course of performing services, the Parties may receive or be privy to information Agents or the District may consider confidential or is protected as confidential or privileged by law or Agents or District policies. This information may include, but is not limited to, information pertaining to individual school districts, including student records, health records or other information the Parties should reasonably know is confidential. The Parties shall keep all such information confidential and shall not disclose it to anyone other than Agents and appropriate District personnel. Except as between Agents in regard to District confidential information, no Party shall share confidential information of one Party with any other Party, absent consent by the Party that owns or controls such confidential information. The foregoing notwithstanding, a Party may divulge confidential information if it is required to do so by legal process, provided, however, the disclosing Party shall promptly notify the Party whose confidential information is subject to disclosure pursuant to such legal process and shall not divulge such information until the Party whose confidential information is subject to disclosure has had a reasonable opportunity to prevent or limit disclosure of that confidential information.

**9. INSURANCE:**

(a) **Liability Insurance by All Parties.** Each Party shall maintain general liability insurance in coverage amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, automobile liability in the same amounts, workers' compensation and employer's liability insurance in amounts, as to LCSD, GGBC and the District, carried by similarly situated school districts and, as to CESA 7, as to cooperative education services agencies similar to CESA 7. All such insurance shall be written by insurance companies acceptable to the other Parties and shall name as additional insureds the other Parties and their respective board members, directors, officers, employees, agents, their successors and assigns and shall not be cancellable except on 30 days' notice to the other Parties.

(b) **Bonded Account.** CESA 7 shall maintain all funds of the Consortium in the Bonded Account held by PMA Financial Network, LLC. CESA 7 will make withdrawals from the account on a quarterly basis which corresponds with the Consortium expenses approved by all parties and CESA 7. The Bonded Account and expenditures will be part of the CESA 7 Annual Audit and said Audit Report will be shared with all partners of the Consortium.

(c) **Proof of Insurance.** Each Party shall provide the other Parties with certificates of insurance demonstrating continuing compliance with the requirements of this section.

## 10. INDEMNIFICATION:

- (a) **Indemnification by the District.** The District shall indemnify, hold harmless and defend Agent and their respective board members, officers, employees, agents and invitees, and, as to Agent, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of the District, its board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by the District.
- (b) **Indemnification by Agents.** Agents shall indemnify, hold harmless and defend the District and their respective board members, officers, employees, agents and invitees, and, as to the District, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of Agents, its board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by Agents.
- (c) **Indemnification by CESA 7.** CESA 7 shall separately indemnify, hold harmless and defend the District, GGBC and LCSD and their respective board members, officers, employees, agents and invitees and students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of CESA 7, its board members, officers, employees and agents when any of the same are acting within their official capacities in regard to CESA 7's obligations as fiscal agent under this Agreement.
- (d) **Indemnification between Agents.** CESA 7, GGBC and LCSD shall indemnify, hold harmless and defend each other and their respective board members, officers, employees, agents and invitees, and, as to the District, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of CESA 7 as Agent, GGBC as Agent, and LCSD as Agent, and their respective board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by one of them, in its role as Agent.
- (e) **Notice and Defense of Claims.** The Party seeking indemnification shall promptly, and in no event at a time that would prejudice the indemnifying Party, notify the indemnifying Party of the existence of any claim for which the indemnified Party is seeking indemnity. Defense of any indemnifiable claim shall be by a law firm acceptable to the indemnified Party and paid for by the indemnifying Party. The indemnified Party may hire attorneys to participate in defense of any such claim; provided, however, the indemnified Party shall pay for the fees of such attorneys, unless, in the reasonable determination of the indemnified Party, the attorneys hired by the indemnifying Party fail to provide an adequate defense to the claim, in which case, the indemnifying Party shall pay such fees. The indemnifying Party shall seek the consent of the indemnified Party for any settlement into which the indemnifying Party desires to enter, which consent shall not be unreasonably withheld. If consent to a settlement that will not expose the indemnified Party to any residual or continuing liability is not approved by the indemnified Party, the indemnifying Party shall have no further obligation to indemnify as to the particular claim subject to the demand for indemnification.

**11. WAIVER OF SUBROGATION:** To the extent of the existence of valid and enforceable insurance coverage on the part of each of the Parties, but only to the extent of collectible insurance, the Parties each release and discharge each other from all claims and liabilities arising from or caused by any hazard covered by insurance for negligence on the part of the Parties, regardless of the cause of the damage or loss.

**12. LIMITATION OF DAMAGES:** Except as to their respective indemnification obligations, no Party will be liable to the other for any consequential, incidental, indirect, exemplary or punitive damages. Any Party that is a municipality reserves all rights to the immunity and damage limitations afforded to it under applicable law, including, without limitation, s.893.80 of the Wisconsin Statutes.

**13. RELATIONSHIP OF PARTIES/NO AGENCY:** No Party shall make any representations, warranties, commitments or agreements on behalf of any other Party or have the authority to bind any other Party to any amendment, renewal or other modification of this Agreement, the Parties being independent contractors. Use of the term "Agents" in identifying CESA 7, GGBC and LCSD is for convenience only. Agents shall not have authority to bind DWD to any terms outside the scope of this Agreement.



**14. DUE AUTHORITY:** The Parties each represent and warrant to the other Parties that: (i) they have the absolute legal right to enter into this Agreement and to perform their respective obligations hereunder in accordance with its terms without violating the rights of others or any applicable law and that they have not and shall not become a party to any other agreement of any kind that conflicts with this Agreement; and (ii) the person signing this Agreement on the Party's behalf has been duly authorized to execute and deliver this Agreement and bind that Party to its terms.

**15. EVENTS OF DEFAULT.** The following shall constitute Events of Default under this Agreement:

- (a) **Failure of Other Performance.** Any Party fails to perform any of its obligations under this Agreement and such failure continues for 30 days after notice from another Party, provided, however:
- (i) if the failure is of a nature that does not result in the threat of imminent harm to persons or property, the non-performing Party shall have a period of up to 30 days in addition to the initial 30 days' notice, if the non-performing Party promptly commences cure within and diligently pursues cure thereafter; but
  - (ii) if the failure to perform results in a threat of imminent harm to persons or property, or the failure is a failure to maintain required insurance or provide proof of the maintenance of such insurance, the other Party or Parties may suspend their own performance and the right of the non-performing Party to perform under this Agreement until the failure is cured to the satisfaction of the other Party or Parties in their sole discretion;
- (c) **Insolvency.** A Party ceases to exist or admits an inability to pay its debts when they come due; or
- (d) **Repeated Non-Performance.** Irrespective of cure of any prior failure of performance, a Party fails to perform any of its obligations and in a period of 12 months receives more than two notices under this Section 15.

**16. REMEDIES.** In case of the occurrence of an Event of Default, the other Parties may terminate this Agreement immediately upon notice to the defaulting Party and may seek any remedies available to the non-defaulting Parties at law or in equity, with all remedies being cumulative.

**17. WAIVER:** Failure to invoke any right, condition, or covenant in this Agreement by any Party shall not be deemed to imply or constitute a waiver of any rights, condition or covenant and neither Party may rely on such failure, except to the extent such waiver is in writing and explicitly waives the right, condition or covenant that could have been invoked. No past waiver shall constitute a waiver of any present or future default, nor shall any waiver of one right, condition or covenant constitute a waiver of any other right, condition or covenant.

**18. NOTICES:** Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or 2 days after deposit, postage prepaid, in the first-class mail of the United States properly addressed to the appropriate Party at the address set forth below:

To Agents:

CESA 7  
595 Baeten Road  
Green Bay, WI 54304  
Attn: Administrator

Luxemburg-Casco School District  
318 North Main Street  
P.O. Box 70  
Luxemburg, WI. 54217  
Attn: Administrator

Greater Green Bay Chamber  
300 N. Broadway, Ste. 3A  
Green Bay, WI 54303  
Attn: Administrator

To the District:

Sturgeon Bay School District  
1230 Michigan Street  
Sturgeon Bay, WI 54235  
Attn: Administrator

The foregoing addresses shall be presumed correct until notice of a different address is given according to this section.

**19. MISCELLANEOUS:**

- (a) **Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be impaired.
- (b) **Entire Agreement and Amendments.** This Agreement constitutes the entire agreement of the Parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether written or oral. No amendment or extension of this Agreement shall be binding unless in writing and signed by all the Parties.
- (c) **Binding Effect, Assignment.** This Agreement shall be binding upon the Parties and their respective successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by any Party of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior consent of all of the Parties.
- (d) **Interpretation.** The rule of contract construction interpreting ambiguous contracts against their drafters shall not apply to this Agreement.
- (e) **Governing Law.** This Agreement shall be governed by the laws of the State of Wisconsin.
- (f) **Exclusive Venue.** The exclusive venue for any legal proceeding involving the negotiation, drafting, interpretation or enforcement of this Agreement shall be the circuit court for Brown County, Wisconsin, all other venues being waived.
- (g) **Counterparts and Signatures.** This Agreement may be signed in counterparts. Photocopied, electronic and PDF signatures shall have the same effect as original signatures.

WHEREFORE, the Parties have caused this Youth Apprenticeship Services Agreement to be executed effective as of the later of the dates below.

**AGENTS:**

**CESA 7**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Jeffrey P. Dickert, Agency Administrator

**GREATER GREEN BAY CHAMBER**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Eric Vanden Heuvel, Vice President of Talent and Education

**LUXEMBURG-CASCO SCHOOL DISTRICT**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Glenn Schlender, Superintendent

**THE DISTRICT:**

**STURGEON BAY SCHOOL DISTRICT**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
School Board President

By: \_\_\_\_\_ Date: \_\_\_\_\_  
School Board Clerk

By: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent

**YA School District Affiliation Agreement  
(2022-23 Fiscal Year)**

Affiliation Agreements are required to be completed by the time of application submittal. They must be maintained in the consortium's records and uploaded with the Grant Application into the Youth Online Data Application (YODA). School District must disclose if they are working with more than 1 consortium and the terms of the agreement must be detailed on page 2.

**School District Responsibilities**

The following activities, assured by the school district superintendent, are expected to be performed by staff in the district's schools participating in the YA partnership.

1. Assist in recruiting students. Distribute promotional materials to potential YA students and parents.
2. Coordinate and/or attend informational meetings with school staff, students, parents, and community organizations.
3. Serve as the program liaison with the YA consortium coordinator and attend regularly scheduled meetings as requested.
4. Meet with the YA students on a regular basis.
5. Maintain student records for local and state reporting.
6. Oversee the academic grades and graduation status of the YA student.
7. Assist the YA consortium coordinator in recruiting job sites and mentors as requested.
8. Per PI 26.04, document the successful completion of Youth Apprenticeship courses on official student transcripts.

**Name of YA Consortium:** Northeast Wisconsin Youth Apprenticeship Program (NEWYA)

**Name of School District:** Sturgeon Bay School District

High School Name	School-based Coordinator Name	Anticipated Program Cluster	Anticipated # Students 2022-23	
			Returning Level Two	New
Sturgeon Bay High School	Lauren Baumann	ALL	2	38
<b>Totals:</b>			2	38

**YA School District Affiliation Agreement  
(2022-23 Fiscal Year)**

**Terms of Affiliation Agreement**

Describe the specific understanding between the school district and consortium as to the circumstances for recruitment and YA employment of students through this consortium (i.e. specific programs; process for student recruitments, etc.) If the school district will receive funds from the consortium, or vice versa, describe the consortium's rules for how these funds are distributed, such as the amount received and whether it is awarded for enrolling or completing the student.

If the school district is partnering with multiple consortiums, specifically outline how the school district will determine which consortium receives credit when a school district enrolls a student, and how this would impact funding arrangements.

**Signatures:**

School District Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

Consortium Coordinator \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

**Team membership:** Mark Smullen, Aaron Pairolero, Deb Jeanquart, Craig Sigl, Sarah Kruck, Jen Weber. The following staff members have also been invited to join the team and attend when they are able: Rebecca Keikhafer , Megan Erickson, Jackie, Herlache, Casey Harrington

**Board Policy Guidelines:** [2510](#), [2125A](#)

Reviewed 3/07/22

**Vision Statement:** Sturgeon Bay students will engage in meaningful and rigorous mathematics in order to be confident and flexible real world mathematicians.

**Mission Statements:** Sturgeon Bay students of mathematics are guaranteed-

- rigorous and relevant content that focuses, with equal intensity, on conceptual understanding, flexible and efficient procedural skills, and application of mathematics skills,
- a focus on the major work of the grade, as a coherent integrated whole rather than a set of isolated skills and procedures,
- assessments that are designed to determine mastery of content and allow students to demonstrate their understandings,
- teachers who respond to students’ strengths and weaknesses through purposeful assessments before, during, and after instruction, and
- real world mathematics connected to relatable contexts.

**Process outline:**

*Five Core processes are aligned to Improve Schools (Blueprint Processes):*

1. *Establishing a mission, vision, and values that guide the general direction of the school and its future actions,*
2. *Using data analysis, which includes both collecting and interpreting data, for better decision making,*
3. *Using school improvement planning to guide goals, strategies, decisions, and action steps, and to create a working plan for the school,*
4. *Reshaping professional development to become the engine of school improvement, and*
5. *Differentiating supervision of teaching and learning to monitor how processes are working inside classrooms.*

PHASE I - <i>SELECT</i> GREAT MATERIALS		PHASE II - <i>PREPARE</i> TO LAUNCH		PHASE III - <i>TEACH</i> AND LEARN	
I.1 Plan your process	✓	II.1 Set goals, roles, and monitoring plan		<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: fit-content; margin: auto;"> </div>	
I.2 Establish the vision	✓	II.2 Determine the plan for assessment and grading			
I.3 Develop the <a href="#">rubric</a> and prepare for reviews	✓	II.3 Determine expectations for use and the plan for collaborative planning			
I.4 Review, pilot, and decide	✓	II.4 Determine the plan for coaching/PD			
<b>Big Ideas</b> 6-year adoption with online <a href="#">quote</a> 1-year without online <a href="#">quote</a> <a href="#">Envision (SAAVAS) quote</a>					
I.5 Propose possible adoption, timeline, and budget to Board of Education		II.5 Determine the plan for training teachers and leaders		111.2 Step back and adjust the plan	
I.6 Procure and distribute materials		II.1 Finish setting goals, roles, and monitoring plan		111.3 Annually reset	

Home / Evers signs bill advancing state's public notice laws

# Evers signs bill advancing state's public notice laws

Julia Hunter | May 28, 2021

Gov. Tony Evers has signed into law Wisconsin Act 32, which further ensures the industry's role in the continued publication of public notices.

Each amendment aims to cement the role of community newspapers as newspapers of record, while also promoting ease of access and increased readership of legal notices. The legislation does not change the eligibility status of newspapers currently certified to publish legal notices.

The act makes the following changes to the state's public notice law:

- Requires all newspapers publishing notices to have a website and to **include a prominent link to all notices published by the newspaper on its home page\*\***
- Requires all newspapers publishing notices to **include a prominent link to the statewide public notice website maintained by the Wisconsin newspaper industry\*\***
- Expands the definition of a newspaper's circulation to include electronic and digital subscribers
- Removes the requirement that 50% of a newspaper's circulation must be paid in order to qualify to publish legal notices
- Amends the frequency and length of time a newspaper must be in publication before it is eligible to publish legal notices
- Allows for electronic tear-sheeting for multiple insertion proof of publication

\*\* (Both of these items can be achieved by linking directly to your community's notices on [WisconsinPublicNotices.org](http://WisconsinPublicNotices.org). Find your newspapers direct link [here](#).)

The bill's lead sponsors include Rep. Joel Kitchens (R – Sturgeon Bay) and Sen. Robert Cowles (R – Green Bay).

“The WNA applauds Rep. Kitchens and Sen. Cowles for their leadership and support of the evolution of the laws that govern the publication of public notices in Wisconsin newspapers,” said WNA Executive Director Beth Bennett.

Bennett added that the WNA also extends its gratitude to the bills co-sponsors — Sens. Janet Bewley (D – Mason), Brad Pfaff (D – Onalaska) and Patrick Testin (R – Stevens Point) and Reps. David Armstrong (R – Rice Lake), Jill Billings (D – LaCrosse), Steven Doyle (D – Onalaska), Cindi Duchow (R – Town of Delafield), Jesse James (R – Altoona), Daniel Knodl (R – Germantown), Amy Loudenbeck (R – Clinton), Nick Milroy (D – South Range), Clint Moses (R – Menomonie), Jeffrey Mursau (R – Crivitz), Todd Novak (R – Dodgeville), Donna Rozar (R – Marshfield), Ken Skowronski (R – Franklin), David Steffen (R – Green Bay), Lisa Subeck (D – Madison) and Don Vruwink (D – Milton).

The legislature passed the final legislation without opposition.

## **Linking to your public notices**

### **What do I need to link to?**

From the home page of your website, readers should be able to click through to a page that includes public notices that appeared that day or week in your newspaper. If you already publish public notices on your website, you may link to that page. But the notices **must not be behind a paywall**.

Preferably, the link will be included in your main navigation menu.

The best option may be to link directly to your community’s notices on [WisconsinPublicNotices.org](http://WisconsinPublicNotices.org). Find your newspapers direct link [here](#). By using this link, your newspaper will meet the requirement to both provide a link to your local notices and provide a link to the state public notice website, which can be accessed from the former.

### **What if my newspaper doesn’t have a website?**

The legislation requires all newspapers publishing public notices to have a website. However, this can be a single landing page site and is not required to include news content.

There are several free and affordable options available to meet this requirement. Here are a few free options that are user friendly. Standard options typically include domain address that is branded to the platform, like [sites.google.com/view/yournewspapername](http://sites.google.com/view/yournewspapername), but custom domain names can be purchased for as little as \$6/year.



Date of enactment: **May 21, 2021**

**2021 Senate Bill 51** Date of publication\*: **May 22, 2021**

\* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

## 2021 WISCONSIN ACT 32

AN ACT *to repeal* 985.01 (1b) (a); *to consolidate, renumber and amend* 985.01 (1b) (intro.) and (b); and *to amend* 985.01 (3r), 985.02 (3), 985.03 (1) (a) 1m., 985.03 (1) (am) 1. and 985.08 (8) of the statutes; **relating to:** qualification of newspapers to receive compensation for publication of legal notices and requirements relating to publication.

*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

**SECTION 1 .** 985.01 (1b) (intro.) and (b) of the statutes are consolidated, renumbered 985.01 (1b) and amended to read:

985.01 (1b) "Bona fide paid circulation" means the paid circulation of a newspaper ~~that satisfies all of the following:~~  
(b) ~~The~~ for which the publisher of the newspaper has actual print, digital, or electronic subscribers at for each publication of not less than 1,000 copies in for 1st and 2nd class cities or 300 copies in for 3rd and 4th class cities, villages, or towns.

**SECTION 2 .** 985.01 (1b) (a) of the statutes is repealed.

**SECTION 3 .** 985.01 (3r) of the statutes is amended to read:

985.01 (3r) "Newspaper" ~~Except as otherwise provided in this subsection or in s. 985.03 (1) (am),~~ "newspaper" means a publication that is published at regular intervals and, ~~except as otherwise provided in this subsection,~~ at least once a week, with a minimum of 50 issues each year containing, on average, at least 25 percent news content per issue, including reports of happenings of recent occurrence of a varied character, such as political, social, moral and religious subjects, designed to inform the general reader. "Newspaper" includes a daily newspaper published in a county having a population of 750,000 or more, devoted principally to business news and publishing of records, which has been designated by the courts of record of the county for publication of legal notices for a period of 6 months or more. "Newspaper" also includes a newspaper published in the town of Washington, Door County, at least 2 times a month.

**SECTION 4 .** 985.02 (3) of the statutes is amended to read:

985.02 (3) The newspaper that publishes a legal notice shall, in addition to newspaper publication, place an electronic copy of the legal notice at no additional charge on the publishing newspaper's Internet site and on the Wisconsin newspapers legal notices Internet site. Every newspaper that publishes legal notices shall have an Internet site and include on its home page a prominent link to the newspaper's legal notices section, the contents of which shall be available for viewing at no cost to the public. The newspaper's Internet legal notice section shall include a link to the Wisconsin newspapers legal notices Internet site, as defined in s. 985.01 (7).

**SECTION 5 .** 985.03 (1) (a) 1m. of the statutes is amended to read:

985.03 (1) (a) 1m. ~~For at least 2 of the 5 years immediately before the date of the publication of the notice, the~~ The newspaper has been published regularly and continuously at least once each week for at least 50 consecutive issues prior to the first publication of the notice in the city, village, or town where published, or the newspaper can verify to the department of administration using postal records that the newspaper has been circulated to the minimum number of print, digital, or electronic subscribers required under s. 985.01 (1b) prior to the issuance of its mailing permit from its place of publication, as set forth in s. 985.01 (5).

**SECTION 6 .** 985.03 (1) (am) 1. of the statutes is amended to read:

985.03 (1) (am) 1. ~~The newspaper is published regularly and continuously~~ has been circulated at least once each week for at least 50 issues each year for one year prior to the first publication of the notice in the city, village, or town and publishing in the newspaper is likely to give notice in the area or to the affected person.

**SECTION 7 .** 985.08 (8) of the statutes is amended to read:

985.08 (8) Upon request, a tear sheet proof of a multiple insertion notice shall be mailed or sent in electronic format to the advertiser or the advertiser's attorney within 72 hours after the first insertion, and an additional charge of \$1 for such tear sheet proof may be made.

[Menu](#) » [2021](#) » [Related Documents](#) » [Acts](#) » [2021 Wisconsin Act 32](#)

## MEMO

**To:** Board of Education  
**From:** Keith Nerby  
**Date:** April 12, 2022  
**Re:** April 2022 Principal's Report

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### Teaching and Learning

**Testing.** Forward testing (social studies) was held on April 5. Make-up testing for those absent on April 6 is scheduled for April 18. Aspire testing is scheduled for April 13. We will be testing all students in grades 9 and 10 and all other students will not be present for that day of school. After April 13, we will focus on completing the five tests for any students who were absent on April 14. One parent has opted her student out of Aspire testing.

**Scheduling.** Course requests have been entered, and a preliminary run of the master schedule was completed during the week of April 11. The counselors will now use that information to begin tweaking/building individual student class schedules for 2022-23.

**2022-23 learning plans.** The School Leadership Team, comprised of various teachers and support staff of the high school has been meeting monthly to talk about data and help put together the direction of the high school as we move forward. One of our major undertakings is reviewing our bell schedule and incorporating an intervention/enrichment period in our daily schedule. We have been able to put in a weekly 30 minute homeroom to help build culture and rapport with students, while also providing us with a set time to go over grade specific information with students. In addition, the School Leadership Team also is working on our building strategic goals for the 2022-2023 school year. These will be our data driven points to ensure we are continually focusing on student achievement and will help us measure if we are meeting our goals.

### Community Engagement

**Senior Night and commencement ceremony plans.** Plans for our graduation events are in place. Senior Night will be held on Thursday, May 26. The plan includes dinner, the awards ceremony, and prize distribution. Seniors will return at 10:00 a.m. on Friday, May 27, for commencement ceremony rehearsal. Graduation will take place on Saturday, May 28, at 10:00 a.m. Each graduate is allowed 6 guests for the ceremony in the gymnasium.

## Upcoming Events

Here is a list of upcoming events:

Senior Awards Ceremony	Thursday, May 26 – 5:00 p.m.
Teacher In-Service / No Classes	Friday, May 27
High School Commencement Ceremony	Saturday, May 28 – 10:00 a.m.
Memorial Day / No Classes	Monday, May 30
Quarter 4 / Semester 2 Exams	Thursday, June 2, and Friday, June 3
<i>June 2: Exams for Blocks 1 and 2 in a.m. Students released at 11:45 a.m. Buses will only run at the end of the day.</i>	
<i>June 3: Exams for Blocks 3 and 4 in a.m. Students released at 11:45 a.m. Buses will run at noon on June 4.</i>	

## MEMO

To: Board of Education

From: Lindsay Ferry

Date: April 5, 2022

Re: April 2022 Director of Special Education and Pupil Services Report

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### **Teaching and Learning:**

#### ***Special Education:***

Our special education staff have been busy working on the following: Creating new programming options for the 2022/23 school year including scheduling changes; staffing changes and interviewing new teaching candidates; IEP updates and changes; and completion of all annual IEPs, re-evaluations, and initial evaluations for the 2021/22 school year.

#### ***Pupil Services Team:***

Our School Counseling team continues to work with their teams to instruct guidance lessons, meet 1:1 with students, parents, and families, connect students to community resources, and schedule and plan for transitions.

**Sawyer:** Our Sawyer School Counseling team continues to meet individual student needs as well as classroom guidance support. The students at Sawyer continue to spend their hard-earned Clipper Cash on time with Ms. Martens where they get to paint their nails as a reward for their good choices in school. Ms. Martens continues to lead tier 2 MLSS work at Sawyer with the hope of strengthening the building's ability to provide multiple opportunities for learning during the school day.

**Sunrise:** Mr. Grahl continues to be busy working individually with students as well as providing classroom support each day. Mr. Grahl enjoys his time on the playground each day connecting to students and learning more about them on a personal level. As a team, he is working to strengthen the building's master schedule so that there is greater time for intervention and support throughout the school day.

**Middle School:** The MS team continues to offer classroom guidance lessons as well as more intensive SAIG groups focused on goal setting/career exploration, test anxiety and understanding stress and anxiety as well as work toward building the master schedule for the High School.

**High School:** As we head into the scheduling season, Ms. O'Handley is busy building the courses in Powerschool, scheduling, scheduling meetings with both staff and students, and meeting with partners in the area to ensure we have the capacity to offer the courses as designed. This process will take Ms. O'Handley and team through May to ensure all students have schedules ready for the 2022-23 school year.

**Meetings/Workshops:**

Recent and Upcoming meetings include the following:

- Friday, April 8 Teacher Interviews
- Monday, April 11 RSN network
- Thursday, April 14 TIG Planning
- April 18-20 Administrator Interviews
- April 26, Diversity, Equity, and Inclusion County meeting

	Aug (8/1/21)	Sept (9/3/21)	Oct (10/7/21)	Nov (11/2/21)	Dec (12/6/21)	Jan (1/5/22)	Feb (2/1/22)	March (3/1/22)	April (4/4/22)						
<b>Total Students</b>	191	191	186	186	187	188	195	193	196						
<b>Student Primary Disability Areas</b>															
LD	35	39	39	38	40	40	41	42	44						
ID	12	11	11	11	11	11	12	10	10						
SDD	31	31	28	27	27	27	26	25	24						
A	28	28	28	28	27	27	28	28	29						
EBD	25	23	23	24	24	24	23	25	25						
S/L	35	36	33	34	33	34	39	39	38						
HI	3	3	3	3	3	3	3	3	3						
VI	0	0	0	0	0	0	0	0	0						
D/B	0	0	0	0	0	0	0	0	0						
OHI	22	23	21	21	21	21	21	23	25						
<b>Related Services</b>															
S/L	42	42	40	39	41	40	41	38	40						
OT	46	50	49	49	48	48	47	46	43						
PT	11	8	8	8	8	8	8	8	7						
<b>Private School Students</b>	8	9	9	9	10	10	11	13	13						
<b>Evaluations initiated</b>															
Initial Evaluations (incl pvt school)	0	0	2	5	5	2	3	3	8						
B-3 Initials	0	1	0	1	0	0	0	0	1						
Private School Re-Evaluations (incl re-eval to dismiss)	0	0	0	0	0	1	0	0	0						
Re-Evaluations (incl re-eval to dismiss)	0	0	4	1	6	1	6	8	3						
<b>No-Re-evaluation needed/Opt out</b>	0	0	1	2	3	2	3	5	2						
<b>Initial Mtgs held</b>	0	0	0	2	3	4	5	3	3						
<b>Re-Eval Mtgs held</b>	0	0	0	2	4	1	4	4	13						
<b>New Placements offered</b>	0	0	0	1	2	2	4	3	3						
<b>Transfer in students</b> (includes students coming back from homeschool)	0	9	1	3	1	0	3	1	2						
<b>Exits</b> (includes grads, dismissals & students going to homeschool)	0	9	6	4	1	0	3	4	0						
<b>Dismissal of Services</b>	0	0	0	1	1	0	0	0	2						
<b>Revocation of Services</b>	0	0	1	0	0	0	0	0	0						
<b>Moved during Eval</b>	0	0	0	0	0	0	0	0	0						
<b>504/Health Plans</b>															
<b>Current 504 Plans</b>	34	30	30	30	32	32	33	32	33						

## **TJ Walker Board Report April 2022**

### **Literacy Updates:**

- Mrs. Schopf has prepared three literacy options for 2022-23. Our leadership team is reviewing these and will select one as our focus area to improve as our 2022-23 building goal.
- TDA Writing Prompt
  - Each grade practiced this and we hope to see our students perform better as a result of their five paragraph essays.

### **Quality Instructional Practices & Technology Integration**

- Our focus is on doing our best on the Forward Exam. Staff have prepared students before and after spring break. Testing is going well and make-up tests are April 18-28.
- TDA Writing Prompt
  - Each grade practiced this and we hope to see our students perform better as a result of their five paragraph essays.
- Our Building Leadership Team is planning 2022-2023 key strategies and practices with Dr. Nell's approval.

### **Teaching and Learning**

- School Improvement Plan - updating with the Leadership Team in May.
- We as a District Leadership Team are reviewing this and how to make improvements.

### **Additional Updates:**

- Stephen Jacobson was a semi-finalist for the Herb Kohl Award. Although he did not qualify as a finalist on April 6 we are proud of his accomplishments.
- Forward Testing March 29- April 1 Sci./Soc. Studies; April 5-7 Reading; April 12-14 Math.
- Track Season began April 11.



**To:** Board of Education  
**From:** Brian O’Handley, Principal, Sunrise Elementary School  
**Date:** April 8th, 2022  
**Re:** April Report to the Board



## **Teaching and Learning**

### **SmartBoard Deployment**

Sunrise staff greatly appreciates the work our technology and maintenance teams put in during spring break to install new SmartBoard displays in classrooms and offices. Members of the technology team followed up with staff to troubleshoot any issues they may have had with their new displays. Sunrise technology mentor, Aaron Pairolero, and technology team staff also helped lead staff professional development on new features, setting up and using their new displays.

### **Forward Testing Update**

2022 Forward testing at Sunrise began shortly after students returned from break. Classroom teachers provided opportunities for students to respond to practice test sessions, and to use the practice features available through [the Forward Exam](#). Sunrise assessment coordinator, Gary Grahl, worked with classroom teachers to develop testing schedules, provide snacks for students, prepare testing tickets and other tasks needed for testing to be successful. The technology department also helped to ensure Chromebook devices were ready for testing, as all Forward testing is completed online.

Results from the Forward Exam play an important role in the data used to develop [school and district accountability report cards](#) for Wisconsin public schools. Results from this year’s testing will be used to complete the Sunrise accountability report card that will be released during the 2022/2023 school year.

### **5th Grade Phuture Phoenix Trip to UWGB**

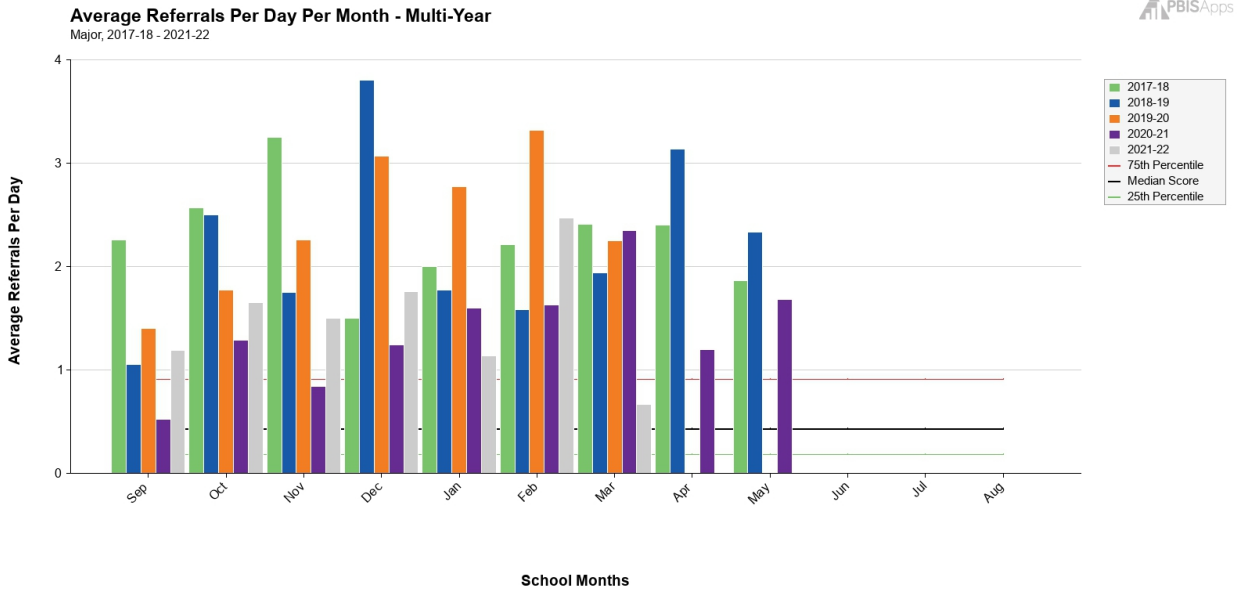
On Thursday, April 28, 2022, Sunrise 5th grade students will attend [Phuture Phoenix Day](#) at the University of Wisconsin – Green Bay (UWGB). Since 2003, over 18,000 students have visited the UW-Green Bay campus to experience a day in the life of a college student. On Thursday, April 28, 2022, students will visit the Kress Events Center, Weidner Center, academic buildings, and the Cofrin Library. Students will also learn from current UWGB students about their experiences as college students.

### **Summer School Planning**

All Sturgeon Bay Public and parochial school teachers were contacted about opportunities to lead summer school classes at Sunrise this August. Summer school will return to being in person this year for three weeks, Monday through Thursday from 8:00 to 11:00. Summer is scheduled to be in session from August 1st through August 18th. Unfortunately, as of this report, only three of the six math and reading teachers positions have been filled. Only four of the eight or more extension classes have a teacher. While the search for summer school teachers will continue, summer school programming may not be possible if enough staff are not available.

## Behavior Data Update - 5 Year Trend

Below is a snapshot of monthly Sunrise behavioral data for the past five years:



## Community Engagement

### Sunrise Ambassadors

The Sunrise Ambassadors program recognizes students who consistently demonstrate the Sunrise Way (Be Safe, Be Respectful, Be Responsible). March Ambassadors traveled to Crossroads at Big Creek to work on displays for a fundraising campaign for [UNICEF](#). Students participated in a penny challenge to raise funds to help UNICEF's efforts to support children in Ukraine.

### Sunrise Artist Showcase Event

On March 18th, several area artists were at Sunrise School for our first ever artist showcase event. Artists who shared their work included, the Griffon String Quartet, Middle School Jazz band, artist Margaret Lockwood, and other dancers, musicians and visual artists who generously donated their time and talents. The event was a success, with many students appreciating the opportunity to listen, participate and learn from some of the many talented artists who call Door County home. Thank you to Sunrise music teacher Cheryl Pfister, art teacher Megan Jain, and associate Jamie Buesing for all of their efforts to make this event possible.

## Finance, Facilities and Operations

### 2022/2023 Budgets

Staff will begin submitting budget requests this April for the 2020/2021 school year. Budget requests are due on May 13th. Work will then begin on finalizing budgets and preparing orders for the upcoming school year.

## **Safety Updates**

[Wisconsin severe weather awareness week](#) ran from April 4th to the 8th this year. An important part of this week is practicing how to respond to a tornado warning while at school. With the return to more normal operations, a traditional tornado drill was held this year on Friday, April 8th. Classroom teachers reviewed how to find their tornado evacuation sites, as well as the proper position everyone should take if an actual tornado warning is called for our area. A building-wide tornado drill was then held during the afternoon of the 8th.

## **Return to Normal Schedules**

We are fortunate that [Door County is currently at a low level of COVID-19 infection](#). Due to this lower level of infection, we are now able to return to more normal operations, which include:

- Outdoor morning recess for all three grade levels.
- Holding morning breakfast in the cafeteria.
- Having multiple grade levels on the playground and cafeteria for afternoon recess and lunch.
- Field trips and school-wide events have resumed. If COVID-19 levels continue at their current level, this will include our annual Earth Day field trip to Crossroads, and end-of-the-year picnic and assembly. Sunrise families are invited to the picnic and assembly to help celebrate the end of the school year and promotion of 5th grade students to middle school.

The return of these schedules and routines has had a noticeable, positive impact on the mood and morale in the building.

## **Upcoming Events**

- Thursday, April 28th - 5th grade UWGB Phuture Phoenix trip
- Friday, April 29th - Forward Exam testing window closes
- Tuesday, May 10th - PTO meeting at 6:30 pm at Sawyer School
- Monday, May 16th - Spring STAR assessment window opens
- Friday, May 26th - Spring STAR assessment window closes
- Friday, May 27th - Full day in-service
- Monday, May 30th - No school - holiday
- Tuesday, May 31st - 3rd trimester progress report drafts due
- Friday, June 3rd - Last day of school, 3rd trimester progress reports sent home

## Board of Education Report

April 2022

Katy DeVillers

*Sawyer Principal*



### **Teaching and Learning**

- Lane Hagen, our Sawyer Literacy Coach and I have conducted three Literacy walk-throughs since we shared the purposes of the walk-throughs at the last Board Meeting. Although the Sawyer Teachers have dealt with a school year of new learning, change, and adjustment, it has been evident how they have grown in their literacy practices as well as their positivity, continuous drive, and willingness to keep learning.
- On Friday, March 18th, we held our fourth Sawyer Leader Event where we recognized students who have displayed positive qualities that align with our Sawyer Way, which is: Be Respectful, Be Responsible, and Be Safe. One student was chosen from each classroom and their names are: Sophia Thorn, Alaia Caraballo Rosado, Noah Maccoux, Gabiana Perez, Isiha Lee, Jayden Guo, Ferris McFarlane, Dean Pursley, Logan Woodman, Averil Brull, Hadley Walker, Azura Boll, Abby Smullen, and Evelyn Corbisier.

### **Community Engagement**

- [Weekly Family Updates](#) continue to go out to give families the information they need to support their child and stay engaged in the happenings at school.
- We will be holding Vision Screening for our students on Tuesday, April 19th.
- Our 2nd Graders will be taking a field trip to the Weidner Center on Friday, April 21st to see *Dogman, The Musical*.

### **Finance/ Facilities and Operations**

- We have worked with our SRO, Officer Jennerjohn, to ensure safety for our staff and students as it relates to Tornado Drills and Lockdown Drills. We participated in the Statewide Tornado Drill on Thursday, April 7th and will have a Lockdown Drill scheduled on Thursday, April 28th.

## Board of Education Report

April, 2022

Ann Smejkal, Ph.D.

*Director of Teaching, Learning and Technology*



### ***Office of Teaching and Learning.***

- We continue to meet monthly with Dr. Nell Thompson. She will be here for a week in April and May. Throughout this year the professional development and her support have evoked many meaningful conversations and changes to our overall literacy work. A plan for next year is being worked on and will be shared in upcoming months.
- As part of her work this year Jen Weber has developed a curriculum review process. As we have moved from a more building based approach to curriculum over the past few years, it has become apparent that a more systematic approach was needed. I appreciate all the work Jen has done on this. She piloted her process with the math team and it went very well. With feedback from staff it will continue to be modified as needed. This process will sometimes cause a need for new materials but not always. It is important that we stay up to date with the standards, teaching strategies, and professional development beyond just teaching materials.
- On April 7, 2022, Jen Weber and I met with 4K-3 staff representatives to begin the English Language Arts curriculum review process beginning with phonics. The goal will eventually be a total review 4K - 12. This work will be done in chunks as our overall work progresses. The team, as part of their review, will work to recommend a new phonics resource for implementation next fall.
- Jen Weber continues her work with the math curriculum review committee. This month you will see a synopsis of their work and be able to take a look at the materials recommended for purchase prior to a request for formal approval in May.

### **Department of Technology**

- Installation of the SMART panels at both Sawyer and Sunrise went amazingly well over Spring Break. Kudos to the maintenance team and the tech team. Working with three teams from Miron, all panels were installed. Teachers were thrilled to be able to start on Monday using their new panels.
- Jen Hanson will meet with MS/HS tech mentors and selected staff on April 21, 2022 to begin the process of training staff to use the Clear Touch panels that will be installed this summer.
- We received word from the Raibrook Foundation that they granted us funds toward the Chromebook rotation for next year. Chromebooks were ordered for grades 1, 5, and 9 as well as for our teaching associates next year. Using this rotation students will have a new chromebook every four years throughout their time at SBSB. Chromebooks typically have a 4-5 year life span so we will always have some available for loan when

there are repairs, students forget to bring it to school, or bring it without it being charged.

- Nelson has been working on getting the clock system up and running. There have been some complications as the system uses some new technology. As always, Nelson is on it and hopes to have them all going very soon.



# School District of Sturgeon Bay

1230 Michigan Street

Sturgeon Bay, Wisconsin 54235-1498

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Dan Tjernagel  
Superintendent

[dtjernagel@sturbay.k12.wi.us](mailto:dtjernagel@sturbay.k12.wi.us)

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April 20, 2022, Board of Education Meeting Superintendent Report

Prepared by Dan Tjernagel, Superintendent of Schools

*Prepared for the meeting packet on April 11, 2022; Additional updates may be added later in section 4*

## 1. Teaching & Learning

- a. **Teaching & Learning, even in Spring?! ☺** – While we can all appreciate the good and the bad of spring weather in Northeast Wisconsin, we know the weather will improve with time—in fact Board packet preparation day should yield temps in the 50's! We also know that staff member and students will continue to keep plugging away—just as they have throughout the year. We're all only human and there are ups and downs as well as ebbs and flows to any school year or day-to-day life not unlike the weather. That being stated, staff continue to work at their respective schools and across the district to help themselves as well as others learn and grow. I can certainly speak to my own journey and as much as I learn, experience, and navigate both small and large situations, I am continually reminded there is still more I can learn.

Thankfully we can focus on the various spring duties supporting students, families, and staff members, as well as hiring season, working toward the end of one school year while planning for the next, and so forth. Spending the coming weeks on these important efforts is certainly preferred as opposed to the uncertainty, nervousness, and worse that would impact staff and families alike if the referendum outcome had not been successful.

There is one remaining professional development/in-service day for this school year with no classes for students on Friday, May 27, and then this type of formal, districtwide full-day professional development/in-service schedule will resume in August. Meanwhile, each school, principal, and respective leadership team will continue their efforts through the spring, and a number of professional development efforts, meetings, projects, and more will receive attention over the summer as well.

- b. **Monthly Literacy Visit** – The Board heard an update about ongoing literacy efforts from some teacher leaders and CORE Team members at the March 2 learning session. This month's District Literacy Team with reps from each school campus and the district level is after school on Monday, April 11.

## 2. Community Engagement

- a. **Spring Edition of the Clipper Pride Community Newsletter** – The newsletter did arrive in the mailboxes of residents over spring break. As I had shared at the Board Retreat and a previous, we have begun to discuss whether we want to stay with the current format or expand to roughly twice the content by going with the Pulse and format they utilize for some other districts in the County. While more information is sometimes helpful, we've been conscious about have a shorter newsletter as opposed to longer. Stay tuned and we'll see where that process goes in future years.

- b. **DCEDC Board** - The monthly DCEDC Board meeting was held on Monday, March 28. Additionally, I did participate in the finalist interviews for the DCEDC Executive Director on Friday, April 1. The April Board meeting is scheduled for April 18. A special meeting related to the executive director search is being added for April 12.
- c. **YMCA Board meetings** – The regular monthly YMCA Board meeting is Thursday, April 21.
- d. **Monthly CESA 7 Superintendent Meeting** – This month’s version of the monthly meeting of CESA 7 superintendents was on April 8. There were both in-person and virtual attendance options; I attended in person.
- e. **CTE Advisory Committee meeting** – Michael Bryfcynski, SBHS Tech teacher, worked with his colleagues, administrators, and others to arrange a CTE Advisory Committee meeting with representatives from area businesses, NWTC, and DCEDC at 4:30 P.M. on Wednesday, March 30. It was great to get some people together again and restart this advisory committee after the past few years. Helping students and families be informed about opportunities not only in school but of course after school is important—as is helping students and families connect with businesses for future opportunities.
- f. **Door Kewaunee Retired Educators Association Meeting** – On Wednesday, April 20 (board meeting day), I will attend a meeting of the Door Kewaunee Retired Educators Association at the Log Den over the lunch hour. Area superintendents were invited to talk with the group about a variety of topics. With the spring WASDA conference starting that day down in Elkhart Lake, although I am not attending the conference due to our board meeting, there may only be a couple of us able to attend the DKREA meeting and round table discussion.

### 3. Finance, Facilities, & Operations

- a. **Election Results and Thank You** – By now, people are certainly aware of the results of the educational programming operational referendum, as well as the school board election, on April 5. Rather than go into those details in this report, I thought I’d provide some context from recent elections and end with a message of thanks.

There are a variety of factors that impact voters and the outcome of any vote. What else is in the ballot? What type of election is it? Is a person voting in their usual location or has their polling place changed? What is happening in society and with an individual voter at the time he or she casts a ballot whether prior to election day or on election day at a polling place? What did a person’s last tax bill look like? And the list could go on.

I’d like to provide a brief summary of the last four referendum elections from some of the summary data I have gathered and analyzed during my time here in Sturgeon Bay.

<u>Referendum</u>	<u>Passage Rate</u>	<u>Total Votes Cast</u>
2022 Operational referendum	58.59%	1,437 total votes cast
2020 Capital referendum	66.42%	2,838 total votes cast
2019 Operational referendum	67.29%	3,167 total votes cast
2016 Operational referendum	64.15%	3,690 total votes cast



You can certainly draw your own conclusions even from this limited information. It's also interesting to note that when we were working with EUA and Miron prior to the capital referendum, it was noted that elections in our area usually have strong participation rates compared to elsewhere.

I'd like to finish this portion of my report by thanking everyone who was involved both directly and indirectly with the passage of the referendum. Thank you to our residents, business owners, parents, staff members, and board members for participating in the election and for approving the revenue limit override our district needs for the next five years. Thank you as well to all of our parents who have worked with us the past 24+ months as we've navigated new and unique challenges—yet even with the strong feelings and opinions everyone is entitled to did not allow that to fracture our school community. In a very similar light, I want to end with a thank you message as well for our staff members and any partners who have helped us continue to meet the needs of students and families every day, and in this manner support the community as a whole. It has been far from easy, and I both thank you and appreciate you for your dedication to our duties. Thank you!!!

**b. Compensation-related items –**

**i. Post-employment benefits**

As we've discussed the last two board learning sessions, the work to assemble an approach that honors priorities and past discussions is nearing completion. We have consensus on the three-tiered approach that incorporates a professional staff member's start date with the district as a key factor, but also strives to allow for choice if an individual would rather move to the new approach utilizing 403(b) as a vehicle. Jake summarized things for the compensation committee on Friday, April 8 and we'll review this in the April 12 meeting.

Then next step is the for the board to further discuss the catch-up situation which impacts the implementation timeline in the May 4 learning session. Then we should be on track for the usual first reading of the Professional Staff Salary and Supplemental Pay Guide in the May 18 board meeting, and the second reading/approval in the June 15 board meeting.

**ii. Salary ladder**

As we've discussed the last two learning sessions, the work

Jake summarized things for the compensation committee on Friday, April 8 and we'll review this in the April 12 meeting.

From there, we should be on track to approve the professional staff salary ladder update in the April 20 board meeting to trigger the additional payment we'd like to award yet this year, as well as the movement forward to that next adjusted ladder rung for next year. The ladder will also continue to be located in the Professional Staff Salary and Supplemental Pay Guide, which as noted above should receive the first reading in the May 18 board meeting, and the second reading/approval in the June 15 board meeting.

**iii. Professional Staff Salary & Supplemental Pay Guide Annual Review Meeting**

As I shared last month in my updated comments at the end of my report, I selected Tuesday, April 12 for this meeting as required by the language mentioned in the guide itself that the Board had approved back on May 20, 2015. There will be an informational item as part of the Operations Agenda in the April 20 Board meeting on this topic. Once I've assembled minutes from the meeting and checked them with attendees, I like to send those out to professional staff members in the district so people can stay informed.

**iv. Teacher Compensation in April; Non-teachers in May**

As a final quick review on the topic this year, the Board usually approves returning teacher contracts and compensation in April, then non-teacher compensation in May.

- c. **Sunrise Principal Process** – As a reminder, we are targeting the afternoon and evening of April 18 & 19 for formal round one interviews with a goal of having two or three finalists back the week of April 25-29. For the three interview committees (parent/staff reps; admin team reps, & school board reps), the current schedule calls for having three candidates on campus both April 18 & 19 rotating through interview slots with the three groups at 3:15, 4:15, and 5:15 P.M.

This timeline has us on track to approve a candidate in the May 18 regular Board meeting, or potentially as early as the night of the May 4 learning session, if we have a special meeting either right before or after the learning session.

As of the application deadline at Midnight on Sunday, April 10, we received formal interest from 30 applicants.

- d. **Teaching, Learning, & Technology Director Process** – As I shared last month, Jake Holtz is running point on this process. He has consulted with the team so interviews can be held on April 13.

**4. Additional Items and/or Updates** *(added after I submitted my report for the Board packet)*

# Northeast Wisconsin Youth Apprenticeship (NEWYA) Services Agreement

This Youth Apprenticeship Services Agreement is made as of later of the dates on the signature page to this Agreement, by and among Cooperative Educational Services Agency 7 ("CESA 7"), Greater Green Bay Chamber ("GGBC") Luxemburg-Casco School District ("LCSD" and GGBC, when not individually referred to, together with CESA 7, "Agents") and Sturgeon Bay School District ("the District"). CESA 7, LCSD, GGBC and the District are each referred to as a "Party," and together, as the "Parties."

## RECITALS

- A. Agents have received a youth apprenticeship grant from the Wisconsin Department of Workforce Development ("DWD") (the "Grant") to support a youth apprenticeship program for the benefit of the District and its participating students (the "Program") for the school year beginning July 1, 2022 and ending June 30, 2023.
- B. The Grant provides funds to Agents to support the supervision of students in the Program, currently, with \$1,100 allocated to each participating student (the per student funds may vary year to year based on funding from DWD).
- C. Agents have formed a consortium of interested parties, including Agents, DWD, participating school districts and Northeast Wisconsin Youth Apprenticeship (the "Consortium") to administer, deliver the Services, as defined below, and benefit from the Services.
- D. The District desires to join or continue its participation in the Consortium and obtain the benefits of the Program.
- E. The Parties desire that Agents provide youth apprenticeship coordination and day-to-day supervision of the Program for the 2022-2023 grant year (the "Services").
- F. The Parties desire to set forth the terms by which the Grant will be apportioned, administered and used.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

**1. ALLOCATION OF GRANT FUNDS.** The per student proceeds of the Grant shall be distributed as follows: CESA 7 will provide salary and benefits of the Northeastern Wisconsin Youth Apprenticeship employee(s) designated to deliver the Services as provided in the service agreement. Any remaining per student proceeds will be distributed to the participating school districts on a prorata basis according to the number of Program students placed in each participating school district.

### 2. USE OF GRANT FUNDS.

**(a) Approved Uses.** Agents and the District shall use Grant funds as authorized under Wis. Stat. Section 20.445(1)(e) and in accordance with Wis. Stat. Section 106.13, for the following activities, which include the Services:

#### **(i) Coordination activities:**

- (A)** Coordinating youth apprenticeship activities within and among participating school districts, postsecondary institutions, employers, and Registered Apprenticeship Training Representatives;
- (B)** Coordinating secondary and postsecondary education and related instruction for the students;
- (C)** Coordinating overall school-based and work-based learning for youth apprentices;
- (D)** Recruiting students to participate in the Youth Apprenticeship Program;
- (E)** Recruiting employers to provide training and supervision for youth apprentices;
- (F)** Monitoring the progress of youth apprentices
- (G)** Providing materials and tools needed by the Program Coordinator to provide marketing and/or training for employers, students, parents and other stakeholders, e.g.,

portable A/V equipment, table top displays.

**(H)** Providing career and college readiness support including Carl Perkins Grant writing services and support, ACP lesson grades 6-12, small group and individual student/parent conferencing, course handbook alignment, Local and Regional Pathway Development.

**(ii) Student supports**

**(A)** Providing the required related instruction for the youth apprentices (may include educational software license). Classes or software used by both youth apprenticeship and non-youth apprenticeship students must be prorated by the number of youth apprenticeship students compared to total class enrollment/software usage; and

**(B)** Providing Support services for participating students, including safety gear and other items necessary to start employment, as needed on an individual student basis.

**(b) Prohibited Uses.** The Consortium shall not use the Grant funds and shall not be reimbursed for any of the following:

**(i)** Youth apprentice wages, fringe benefits, stipends or direct cash assistance;

**(ii)** Classroom instruction for non-youth apprenticeship students;

**(iii)** Paying for equipment for participating employers;

**(iv)** Purchasing classroom materials;

**(v)** Purchasing or repair of vehicles;

**(vi)** Transportation for students to and from worksites or related instruction sites;

**(vii)** Out-of-state travel for staff or students;

**(viii)** Paying or reimbursement of staff or student costs for conferences, workshops, memberships that do not directly benefit the Program;

**(ix)** Providing funds directly to a business or employer;

**(x)** Such other uses that are incompatible with the terms of the Grant or applicable law.

**3. AGENTS' RESPONSIBILITIES:** Agents will provide services in the form of staffing to support the Program for the District, which in no event shall result in a ratio of staff persons to students of less than 1:80. The Services to be provided by Agents shall include:

**(a)** serve as a liaison between DWD and the other Parties;

**(b)** coordinate issues of general significance to the Consortium;

**(c)** provide leadership in youth apprenticeship;

**(d)** coordinate the Program under the guidance of authorized representatives of the District;

**(e)** coordinate marketing and build strategic relationships with parents, students, employers, higher education, and community organizations;

**(f)** conduct successful employer mentor training for employers;

**(g)** recruit high school students in the District for the Program;

**(h)** provide mentorship in resume writing, interviewing, career pathways, registering youth apprenticeships, student schedules and related high school courses;

**(i)** enter student information into the DWD database and fill out appropriate forms/reports in a timely fashion;

**(j)** provide support to the District in job coaching, conflict resolution, student evaluation, policy and safety management; and ensure student success through developing a safe and engaging learning environment, resolving student and faculty conflict and modeling customer service.

All Services will be performed in a competent fashion in accordance with applicable standards and all services are subject to final approval by Agents prior to payment.

**4. DISTRICT RESPONSIBILITIES:** The District shall:

- (a) identify students who will be participating in the Program;
- (b) coordinate with Agents regarding all aspects of the Program that Agents reasonably determine requires such coordination;
- (c) provide a safe and appropriate environment at all times when the Services are being delivered upon District facilities; and
- (d) promptly report to Agents any complaints regarding the performance of the Services or the Program.

**5. CESA 7 AS FISCAL AGENT:** CESA 7 shall be solely responsible to administer Grant funds according to the terms of this Agreement. CESA 7 shall be a fiduciary on behalf of the other Parties as to the handling and disbursement of Grant funds.

**6. GENERAL RESPONSIBILITIES:** All of the Parties will abide by the Program requirements as set forth in Attachment 1, Assistant Regional Youth Apprentice Job Description, Attachment 2, RFP Youth Apprentice Guidelines (Wisconsin Youth Apprenticeship Manual), both of which are incorporated into this Agreement by this reference.

**7. TERM:** This Agreement shall commence on \_\_\_\_\_, 202\_, and, unless sooner terminated as provided below, shall continue through June 30, 2023.

**8. CONFIDENTIALITY:** In the course of performing services, the Parties may receive or be privy to information Agents or the District may consider confidential or is protected as confidential or privileged by law or Agents or District policies. This information may include, but is not limited to, information pertaining to individual school districts, including student records, health records or other information the Parties should reasonably know is confidential. The Parties shall keep all such information confidential and shall not disclose it to anyone other than Agents and appropriate District personnel. Except as between Agents in regard to District confidential information, no Party shall share confidential information of one Party with any other Party, absent consent by the Party that owns or controls such confidential information. The foregoing notwithstanding, a Party may divulge confidential information if it is required to do so by legal process, provided, however, the disclosing Party shall promptly notify the Party whose confidential information is subject to disclosure pursuant to such legal process and shall not divulge such information until the Party whose confidential information is subject to disclosure has had a reasonable opportunity to prevent or limit disclosure of that confidential information.

**9. INSURANCE:**

(a) **Liability Insurance by All Parties.** Each Party shall maintain general liability insurance in coverage amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, automobile liability in the same amounts, workers' compensation and employer's liability insurance in amounts, as to LCSD, GGBC and the District, carried by similarly situated school districts and, as to CESA 7, as to cooperative education services agencies similar to CESA 7. All such insurance shall be written by insurance companies acceptable to the other Parties and shall name as additional insureds the other Parties and their respective board members, directors, officers, employees, agents, their successors and assigns and shall not be cancellable except on 30 days' notice to the other Parties.

(b) **Bonded Account.** CESA 7 shall maintain all funds of the Consortium in the Bonded Account held by PMA Financial Network, LLC. CESA 7 will make withdrawals from the account on a quarterly basis which corresponds with the Consortium expenses approved by all parties and CESA 7. The Bonded Account and expenditures will be part of the CESA 7 Annual Audit and said Audit Report will be shared with all partners of the Consortium.

(c) **Proof of Insurance.** Each Party shall provide the other Parties with certificates of insurance demonstrating continuing compliance with the requirements of this section.

## 10. INDEMNIFICATION:

- (a) **Indemnification by the District.** The District shall indemnify, hold harmless and defend Agent and their respective board members, officers, employees, agents and invitees, and, as to Agent, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of the District, its board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by the District.
- (b) **Indemnification by Agents.** Agents shall indemnify, hold harmless and defend the District and their respective board members, officers, employees, agents and invitees, and, as to the District, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of Agents, its board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by Agents.
- (c) **Indemnification by CESA 7.** CESA 7 shall separately indemnify, hold harmless and defend the District, GGBC and LCSD and their respective board members, officers, employees, agents and invitees and students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of CESA 7, its board members, officers, employees and agents when any of the same are acting within their official capacities in regard to CESA 7's obligations as fiscal agent under this Agreement.
- (d) **Indemnification between Agents.** CESA 7, GGBC and LCSD shall indemnify, hold harmless and defend each other and their respective board members, officers, employees, agents and invitees, and, as to the District, students, of and from all demands, damages, costs, fees, including actual attorney fees, judgments, awards and any other sums payable or claimed to be payable and arising out of any negligent act of CESA 7 as Agent, GGBC as Agent, and LCSD as Agent, and their respective board members, officers, employees, invitees and agents when any of the same are acting within their official capacities, and any breach of this Agreement by one of them, in its role as Agent.
- (e) **Notice and Defense of Claims.** The Party seeking indemnification shall promptly, and in no event at a time that would prejudice the indemnifying Party, notify the indemnifying Party of the existence of any claim for which the indemnified Party is seeking indemnity. Defense of any indemnifiable claim shall be by a law firm acceptable to the indemnified Party and paid for by the indemnifying Party. The indemnified Party may hire attorneys to participate in defense of any such claim; provided, however, the indemnified Party shall pay for the fees of such attorneys, unless, in the reasonable determination of the indemnified Party, the attorneys hired by the indemnifying Party fail to provide an adequate defense to the claim, in which case, the indemnifying Party shall pay such fees. The indemnifying Party shall seek the consent of the indemnified Party for any settlement into which the indemnifying Party desires to enter, which consent shall not be unreasonably withheld. If consent to a settlement that will not expose the indemnified Party to any residual or continuing liability is not approved by the indemnified Party, the indemnifying Party shall have no further obligation to indemnify as to the particular claim subject to the demand for indemnification.

**11. WAIVER OF SUBROGATION:** To the extent of the existence of valid and enforceable insurance coverage on the part of each of the Parties, but only to the extent of collectible insurance, the Parties each release and discharge each other from all claims and liabilities arising from or caused by any hazard covered by insurance for negligence on the part of the Parties, regardless of the cause of the damage or loss.

**12. LIMITATION OF DAMAGES:** Except as to their respective indemnification obligations, no Party will be liable to the other for any consequential, incidental, indirect, exemplary or punitive damages. Any Party that is a municipality reserves all rights to the immunity and damage limitations afforded to it under applicable law, including, without limitation, s.893.80 of the Wisconsin Statutes.

**13. RELATIONSHIP OF PARTIES/NO AGENCY:** No Party shall make any representations, warranties, commitments or agreements on behalf of any other Party or have the authority to bind any other Party to any amendment, renewal or other modification of this Agreement, the Parties being independent contractors. Use of the term "Agents" in identifying CESA 7, GGBC and LCSD is for convenience only. Agents shall not have authority to bind DWD to any terms outside the scope of this Agreement.

**14. DUE AUTHORITY:** The Parties each represent and warrant to the other Parties that: (i) they have the absolute legal right to enter into this Agreement and to perform their respective obligations hereunder in accordance with its terms without violating the rights of others or any applicable law and that they have not and shall not become a party to any other agreement of any kind that conflicts with this Agreement; and (ii) the person signing this Agreement on the Party's behalf has been duly authorized to execute and deliver this Agreement and bind that Party to its terms.

**15. EVENTS OF DEFAULT.** The following shall constitute Events of Default under this Agreement:

- (a) **Failure of Other Performance.** Any Party fails to perform any of its obligations under this Agreement and such failure continues for 30 days after notice from another Party, provided, however:
  - (i) if the failure is of a nature that does not result in the threat of imminent harm to persons or property, the non-performing Party shall have a period of up to 30 days in addition to the initial 30 days' notice, if the non-performing Party promptly commences cure within and diligently pursues cure thereafter; but
  - (ii) if the failure to perform results in a threat of imminent harm to persons or property, or the failure is a failure to maintain required insurance or provide proof of the maintenance of such insurance, the other Party or Parties may suspend their own performance and the right of the non-performing Party to perform under this Agreement until the failure is cured to the satisfaction of the other Party or Parties in their sole discretion;
- (c) **Insolvency.** A Party ceases to exist or admits an inability to pay its debts when they come due; or
- (d) **Repeated Non-Performance.** Irrespective of cure of any prior failure of performance, a Party fails to perform any of its obligations and in a period of 12 months receives more than two notices under this Section 15.

**16. REMEDIES.** In case of the occurrence of an Event of Default, the other Parties may terminate this Agreement immediately upon notice to the defaulting Party and may seek any remedies available to the non-defaulting Parties at law or in equity, with all remedies being cumulative.

**17. WAIVER:** Failure to invoke any right, condition, or covenant in this Agreement by any Party shall not be deemed to imply or constitute a waiver of any rights, condition or covenant and neither Party may rely on such failure, except to the extent such waiver is in writing and explicitly waives the right, condition or covenant that could have been invoked. No past waiver shall constitute a waiver of any present or future default, nor shall any waiver of one right, condition or covenant constitute a waiver of any other right, condition or covenant.

**18. NOTICES:** Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or 2 days after deposit, postage prepaid, in the first-class mail of the United States properly addressed to the appropriate Party at the address set forth below:

To Agents:

CESA 7	Luxemburg-Casco School District	Greater Green Bay Chamber
595 Baeten Road	318 North Main Street	300 N. Broadway, Ste. 3A
Green Bay, WI 54304	P.O. Box 70	Green Bay, WI 54303
Attn: Administrator	Luxemburg, WI. 54217	Attn: Administrator
	Attn: Administrator	

To the District:

Sturgeon Bay School District  
1230 Michigan Street  
Sturgeon Bay, WI 54235  
Attn: Administrator

The foregoing addresses shall be presumed correct until notice of a different address is given according to this section.

**19. MISCELLANEOUS:**

- (a) **Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be impaired.
- (b) **Entire Agreement and Amendments.** This Agreement constitutes the entire agreement of the Parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether written or oral. No amendment or extension of this Agreement shall be binding unless in writing and signed by all the Parties.
- (c) **Binding Effect, Assignment.** This Agreement shall be binding upon the Parties and their respective successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by any Party of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior consent of all of the Parties.
- (d) **Interpretation.** The rule of contract construction interpreting ambiguous contracts against their drafters shall not apply to this Agreement.
- (e) **Governing Law.** This Agreement shall be governed by the laws of the State of Wisconsin.
- (f) **Exclusive Venue.** The exclusive venue for any legal proceeding involving the negotiation, drafting, interpretation or enforcement of this Agreement shall be the circuit court for Brown County, Wisconsin, all other venues being waived.
- (g) **Counterparts and Signatures.** This Agreement may be signed in counterparts. Photocopied, electronic and PDF signatures shall have the same effect as original signatures.

WHEREFORE, the Parties have caused this Youth Apprenticeship Services Agreement to be executed effective as of the later of the dates below.

**AGENTS:**

**CESA 7**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Jeffrey P. Dickert, Agency Administrator

**GREATER GREEN BAY CHAMBER**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Eric Vanden Heuvel, Vice President of Talent and Education

**LUXEMBURG-CASCO SCHOOL DISTRICT**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Glenn Schlender, Superintendent

**THE DISTRICT:**

**STURGEON BAY SCHOOL DISTRICT**

By: \_\_\_\_\_ Date: \_\_\_\_\_

School Board President

By: \_\_\_\_\_ Date: \_\_\_\_\_

School Board Clerk



By: \_\_\_\_\_ Date: \_\_\_\_\_  
Superintendent

**YA School District Affiliation Agreement  
(2022-23 Fiscal Year)**

**Supplement 2**

Affiliation Agreements are required to be completed by the time of application submittal. They must be maintained in the consortium's records and uploaded with the Grant Application into the Youth Online Data Application (YODA). School District must disclose if they are working with more than 1 consortium and the terms of the agreement must be detailed on page 2.

**School District Responsibilities**

The following activities, assured by the school district superintendent, are expected to be performed by staff in the district's schools participating in the YA partnership.

1. Assist in recruiting students. Distribute promotional materials to potential YA students and parents.
2. Coordinate and/or attend informational meetings with school staff, students, parents, and community organizations.
3. Serve as the program liaison with the YA consortium coordinator and attend regularly scheduled meetings as requested.
4. Meet with the YA students on a regular basis.
5. Maintain student records for local and state reporting.
6. Oversee the academic grades and graduation status of the YA student.
7. Assist the YA consortium coordinator in recruiting job sites and mentors as requested.
8. Per PI 26.04, document the successful completion of Youth Apprenticeship courses on official student transcripts.

**Name of YA Consortium:** Northeast Wisconsin Youth Apprenticeship Program (NEWYA)

**Name of School District:** Sturgeon Bay School District

High School Name	School-based Coordinator Name	Anticipated Program Cluster	Anticipated # Students 2022-23	
			Returning Level Two	New
Sturgeon Bay High School	Lauren Baumann	ALL	2	38
<b>Totals:</b>			2	38

**YA School District Affiliation Agreement  
(2022-23 Fiscal Year)**

**Supplement 2**

**Terms of Affiliation Agreement**

Describe the specific understanding between the school district and consortium as to the circumstances for recruitment and YA employment of students through this consortium (i.e. specific programs; process for student recruitments, etc.) If the school district will receive funds from the consortium, or vice versa, describe the consortium's rules for how these funds are distributed, such as the amount received and whether it is awarded for enrolling or completing the student.

If the school district is partnering with multiple consortiums, specifically outline how the school district will determine which consortium receives credit when a school district enrolls a student, and how this would impact funding arrangements.

**Signatures:**

School District Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

Consortium Coordinator \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_